

**REGULAR SCHOOL BOARD MEETING  
SARTELL-ST. STEPHEN PUBLIC SCHOOLS  
INDEPENDENT SCHOOL DISTRICT NO 748  
APRIL 17, 2023  
DISTRICT SERVICE CENTER BOARDROOM**

The regular school board meeting of Independent School District 748 was called to order at 6:30 p.m. by Chair Matt Moehrle. Members present: Moehrle; Emily Larson, clerk; Jen Smith, treasurer; Tricia Meling, vice chair; Jason Nies, director; Scott Wenshau, director; and Dr. Jeff Ridlehoover, superintendent. Members absent: None.

The Pledge of Allegiance was said.

A motion was made by Smith and seconded by Meling to APPROVE THE AGENDA AS PRESENTED. All in favor. Motion carried.

Public forum was held.

A motion was made by Larson and seconded by Smith to APPROVE CONSENT ITEMS A.5.a – A.5.d AS PRESENTED BELOW. All in favor. Motion carried.

- A.5.a. Minutes of the regular school board meeting held on March 20, 2023  
Minutes of the special school board meeting held on March 23, 2023

- A.5.b Checks in the amount of \$764,965.41 as presented:

|                               |            |
|-------------------------------|------------|
| General Fund                  | 400,378.14 |
| Food Service Fund             | 93,065.64  |
| Transportation Fund           | 207,915.76 |
| Community Service Fund        | 2,466.05   |
| Capital Expenditure Fund      | 41,365.24  |
| Activity Accounts             | 14,494.47  |
| Internal Service Fund         | 5,280.11   |
| Check numbers 186207 – 186397 |            |

- AP ACH History in the amount of \$5,566.36 as presented:

|                                    |          |
|------------------------------------|----------|
| General Fund                       | 3,478.91 |
| Food Service Fund                  | 77.50    |
| Activities Accounts                | 2,009.95 |
| Check Number 222300118 – 222300137 |          |

- Receipts in the amount of \$5,454,271.45 as presented:

|                        |              |
|------------------------|--------------|
| General Fund           | 4,820,743.09 |
| Food Service Fund      | 457,204.86   |
| Transportation Fund    | 50,284.47    |
| Community Service Fund | 85,999.39    |
| Activity Accounts      | 28,691.00    |
| Internal Service Fund  | 11,348.64    |
| Receipts 51564 - 51691 |              |

Wire transfers in the amount of \$1,594,269.46 as presented:

|                                      |              |
|--------------------------------------|--------------|
| General Fund                         | 1,169,379.17 |
| Food Service Fund                    | 46,521.08    |
| Transportation Fund                  | 19,499.28    |
| Community Service Fund               | 17,441.68    |
| Capital Expenditure Fund             | 11,399.72    |
| Activities Accounts                  | 364.94       |
| Internal Service Fund                | 329,535.60   |
| Student Activity Fund                | 127.99       |
| Wire transfers 202200589 – 202200657 |              |

A.5.c Approve resolution accepting the following donations; Sabres All Sport Booster Club, Sartell High School, \$1,500, Baseball; Sartell Baseball Association VFW/Legion Sartell High School, \$7,500, Baseball; Sabres All Sport Booster Club, Sartell High School, \$150, Nordic Ski 2022 Awards; St. Monica's Christian Women, Sartell High School, \$300, Sabre Construction/Habitat for Humanity; Granite Partners Foundation of Minnesota Inc., Sartell High School, \$2,000, Sabre High School Robotics; DeZurik, Sartell High School, \$2,000, SHS Robotics; Miller Auto Plaza, Sartell High School, \$5,000, SHS Robotics; Wilkie Sanderson, Sartell High School, pallets of oak and walnut estimated value \$2,000, Sabre Construction; Magnifi Financial, Sartell High School, \$250, SHS Robotics; PMMI Education and Training Foundation, Sartell High School, \$1,500, SHS Robotics; Great River Rotary Club of Sauk Rapids, Sartell High School, \$500, SHS Robotics; Cheryl Jurgens, Sartell High School, \$100, SHS Robotics.

A.5.d Accept resignations:  
Rhonda Conda, SHS, cashier, 3/30/23; Alyssa Eggersgluss, ORELC, music teacher, 6/5/23; Michael Knight, SMS, social studies teacher, 6/5/23; Allison Kuklok, RIS, paraprofessional, 3/21/23; Sarah Lauer, SMS, math teacher, 6/5/23; Tanya Maile (Belden), RIS, special education teacher, 6/5/23; Julia Massmann, SHS, Spanish teacher, 6/5/23; Emily Schmit, SHS, ELA teacher, 6/5/23; Kerry Trnka, SMS, math teacher, 6/5/23.

Accept release of employment:

Matthew Michel, GRO, groundskeeper, 3/16/23; Jeff Schave, SHS, custodian, 3/17/23; Laura Sobania, SHS, food service worker, 3/24/23.

Accept retirements:

Anne Bang, SHS, German/English teacher, 6/5/23; Carol Cummins, PMPS, custodian/cafeteria worker, 7/28/23; Robert Graham, SHS, part-time cleaner, 6/2/23; Marsha Ouren, ORELC, receptionist, 6/2/23.

ISD748 Sabre Star Report:

- Sara Nelson, Pine Meadow Primary School principal, presented Jennifer Euteneuer with the April SABRE star award.

School Board Student Representative Report:

- School Board Student Representative Benjamin Thompson reported on happenings around the district.

#### American Indian Parent Advisory Committee Report:

- Oak Ridge Early Learning Center Principal and American Indian Parent Advisory Committee Liaison Julia Bjerke, along with members of the AIPAC Committee, presented on AIPAC Concurrence.

#### Superintendent Report:

- Ridlehoover reported on happenings around the district. He started by sharing the Minnesota Honor Society held their induction banquet on Monday, April 10. Also on the same evening students from SMS and SHS hosted an event for families and students in our community on the effects/impact of social media. SHS hosted a job fair. The job fair was attended by 36 local employers. OREL and PMPS have been busy with Music in the Schools performances. The SHS Knowledge Bowl Team advanced to state by placing first place in the region. SHS Robotics Team is competing at Worlds in Houston, Texas April 18-24. The next AIPAC meeting is scheduled for April 20. MCA testing is upon us and will be completed by mid-May. The School Board will hold a closed session mid-May to discuss safety and security. SHS musical, "Big Fish," is this coming weekend. Prom will be held April 29 at the River's Edge Convention Center.

#### District Finance Report:

- Business Manager Joe Prom shared current finance and budget information.

#### Superintendent Search Update Report:

- Board Chair Moehrle provided an update on the search process for superintendent.

#### School Board Committee Report:

- Tricia Meling – Sartell Senior Connection: Seniors are looking to update their logo. May 16 will be there "Lemonade and Laughter" event.

A motion was made by Nies and seconded by Meling to APPROVE PERSONNEL OMNIBUS RESOLUTION #1-54, deny item #55: All in Favor. Motion carried.

#### **New Employees:**

Katrina Andrisick, OREL, summer school teacher, \$35/hour, summer school, 6/12/23; Patricia Boom, Transportation, bus monitor, \$17.59/hour, RII, Step 1, increased hours, 3/23/23; Wendi Clark, RIS/SMS, summer school teacher, \$35/hour, summer school, 6/12/23; David Deminsky, SHS, assistant varsity baseball coach, \$3,442 (9.5 percent), BA, Step B, replacing Chris Magnuson, 4/3/23; David Duininck, RIS/SMS, summer school teacher, \$35/hour, summer school, 6/12/23; Dorothy Ferguson, Transportation, van driver, \$23.58/hour, van, Step 3, increased hours, 3/23/23; Jami Fremstad, SHS, homebound teacher, \$35/hour, new position, 4/3/23; Rekha Guragain, RIS, paraprofessional, \$17.34/hr, RIV, Step 1, increased hours, 4/10/23; Karen Heim, RIS, paraprofessional, \$17.34/hour, RIV, Step 1, replacing Rebecca Winburn, 4/10/23; Kimberly Helde, RIS, summer school teacher, \$35/hour, summer school, 6/12/23; Sonya Helms, SMS, cook's helper, \$18.42/hour, RIII, Step 1, new position, 4/11/23; Breanna Hess, SHS, head girls hockey coach, \$6,808 (14.5 percent), BA, Step C, replacing Marty Anderson, 10/30/23; Tania Jensen, OREL, summer school teacher, \$35/hour, summer school, 6/12/23; AnneMarie Kimble, RIS, summer school teacher, \$35/hour, summer school, 6/12/23; Alexander King, SMS, track coach, \$2,162, (4.5 percent), BA, Step D, increased need, 4/4/23; Alexander King, SHS, homebound teacher, \$35/hour, new position, 3/22/23; Brock Landowski, SMS, special education teacher, \$49,788, BA10, Step C, replacing Jamie Scheevel, 8/23/23; Holly Lathe, OREL, summer school teacher, \$35/hour, summer school, 6/12/23; Madison Loomis,

SHS, special education teacher, \$62,647, MA, Step G, replacing Katie Ruprecht-Wittrock, 8/23/23; Chris Magnuson, SMS/SHS, baseball coach, \$5,184 (9.5 percent), BA, Step J, replacing Brennan Rath, 4/3/23; Dan Marod, RIS, summer school teacher, \$35/hour, summer school, 6/12/23; Laura Nordby, RIS, summer school teacher, \$35/hour, summer school, 6/12/23; Marcus Oistad, SMS, Boys tennis coach, \$2,455 (4.5 percent), BA, Step J, new position, 4/4/23; Xiomara Ovalles, RIS, paraprofessional, \$17.34/hour, RIV, Step 1, replacing Tara Peterson, 4/17/23; Lauren Pelzer, OREL, summer school teacher, \$35/hour, summer school, 6/12/23; Tina Perry, RIS, summer school teacher, \$35/hour, summer school, 6/12/23; Becky Pomeroy, OREL, summer school teacher, \$35/hour, summer school, 6/12/23; Aria Reitter, RIS, summer school teacher, \$35/hour, summer school, 6/12/23; Brooklyn Riggs, RIS/SMS, summer school teacher, \$35/hour, summer school, 6/12/23; Carrie Sanderson, SHS, temporary cashier, \$17.59/hour, RII, Step 1, temporary position, 4/12-6/2; Janice Olson, LOA, 4/12/23; Maddie Schug, SMS, track coach, \$2,015 (4.5 percent), BA, Step A, replacing Shannon Zinken, 4/10/23; Jenna Scott, OREL, summer school teacher, \$35/hour, summer school, 6/12/23; James Schyma, RIS, special education teacher, \$58,299, MA, Step C, replacing Cari Gault, 8/23/23; Gene Severson, OREL, summer school teacher, \$35/hour, summer school, 6/12/23; Ann Shelandier, OREL, summer school teacher, \$35/hour, summer school, 6/12/23; Ashley Skinner, Transportation, bus monitor, \$21.54/hour, RII, Step 5, increased hours, 1/1/23; Janet Skinner, Transportation, van driver, \$23.58/hour, van, increased hours, 3/23/23; Chris Spanier, RIS, summer school teacher, \$35/hour, summer school, 6/12/23; Jessica Suska, district wide, summer school nurse, \$29.06/hour, RVII, Step 5, summer school, 6/5/23; Lisa Tax, OREL, summer school teacher, \$35/hour, summer school, 6/12/23; Regina Thep, RIS, summer school teacher, \$35/hour, summer school, 6/12/23; Lisa Thielen, SHS, homebound teacher, \$35/hour, new position, 3/9/23; Cody Towle, OREL, lead custodian, \$19.82/hour, RIV, Step 1, replacing Nicholas Lubarda, 4/17/23; Jenny Traver, district wide, director of community education/associate activities director, \$108,000/year, replacing Kristine O'Brien and Cody Olson, 7/1/23; Elizabeth Trudell, OREL, summer school teacher, \$35/hour, summer school, 6/12/23; Jen Wahl, district wide, summer school sub, \$35/hour, summer school, 6/12/23; Dale Westaby, GRO, groundskeeper, \$18.42/hour, RIII, Step 1, replacing Matthew Michel, 4/10/23; Rachael Zormeier, Transportation, bus monitor, \$17.59/hour, RII, Step 1, increased hours, 3/23/23.

#### **Leaves of Absence:**

Hayden Cole, SHS, paraprofessional, LOA, 4/26/23-5/10/23; Diane Jimenez, SMS, paraprofessional, LOA, 4/19/23-6/2/23; Janice Olson, SHS, cashier, LOA, 4/12/23-6/2/23; Lori Ross, PMPS, teacher, LOA, 23-24 school year – 25-26 school year; Maria Schomer, SHS, business education teacher, LOA, 4/25/23-5/23/23; Jen Traver, SHS, teacher, LOA, 23-24 school year; Rachel Barrett, OREL, nurse, LOA, 4/3/23-6/2/23.

All in favor. Motion carried.

A motion was made by Smith and seconded by Larson to APPROVE POLICY #203.2, 215, 607, 608, 609, 613, 614, 615, 616, 618, 619 and 630. All in Favor. Motion carried.

A motion was made by Meling and seconded by Smith to APPROVE REVISED 2022-23 BUDGET. All in favor. Motion carried.

A motion was made by Smith and seconded by Larson to APPROVE THE RESOLUTIONS TO NON-RENEW THE PROBATIONARY CONTRACTS AS PRESENTED FOR RACHEL PETTY, JAMES SCHEEVEL and VANESSA VANLAANEN. On a roll call vote, the following voted in favor: Nies, Moehrle, Meling, Smith, Wenshau and Larson. The following voted against: none. Motion carried 6-0.

Schedule Committee Meetings/Discussion:

- Communications and Technology Committee Meeting – 8 a.m. Wednesday, April 19 at District Service Center
- Curriculum, Instruction and Assessment Committee Meeting – 7:30 a.m. Tuesday, April 25 at District Service Center
- Operations and Facilities Committee Meeting – 1:30 p.m. Tuesday, April 25 at District Service Center
- Sartell High School Career and Tech Ed Advisory Board Meeting – 7:30 a.m. Wednesday, May 3 at south end of Sartell High School
- Future Board Work Session and Policy Meeting – 5:30 p.m. Wednesday, May 3 at District Service Center
- Future Board Meeting – 6:30 p.m. Monday, May 15 at Sartell High School Watab 101 & 102

Committee assignments were reviewed.

A motion to ADJOURN THE MEETING AT 7:56 p.m. was made by Meling and seconded by Larson. All in favor. Motion carried.

/s/ Emily Larson, clerk

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