

**REGULAR SCHOOL BOARD MEETING
SARTELL-ST. STEPHEN PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT NO 748
JUNE 26, 2023
DISTRICT SERVICE CENTER BOARDROOM**

The regular school board meeting of Independent School District 748 was called to order at 5:30 p.m. by Chair Matt Moehrle. Members present: Moehrle, chair; Emily Larson, clerk; Jen Smith, treasurer; Tricia Meling, vice chair; Scott Wenshau, director; Jason Nies, director and Dr. Jeff Ridlehoover, superintendent. Members absent: None

The Pledge of Allegiance was said.

A motion was made by Meling and seconded by Larson to APPROVE THE AGENDA AS PRESENTED. All in favor. Motion carried.

Public forum was held.

A motion was made by Smith and seconded by Larson to APPROVE CONSENT ITEMS A.5.a – A.5.g AS PRESENTED BELOW. All in favor. Motion carried.

A.5.a. Minutes of the regular school board meeting held on May 15, 2023

Minutes of the work session meeting held on June 7, 2023

A.5.b Checks in the amount of \$1,303,419.20 as presented:

General Fund	727,844.01
Food Service Fund	108,452.28
Transportation Fund	282,565.36
Community Service Fund	16,737.91
Capital Expenditure Fund	79,378.35
Building Fund	48,843.00
Activity Accounts	28,455.38
Internal Service Fund	11,142.91
Check numbers 186616-187011	

AP ACH History in the amount of \$10,745.90 as presented:

General Fund	6,765.92
Food Service Fund	660.14
Community Service Fund	200.00
Activities Accounts	3,119.84
Check Number 222300161-222300201	

Receipts in the amount of \$8,351,401.34 as presented:

General Fund	6,017,203.60
Food Service Fund	400,066.61
Transportation Fund	54,130.74
Community Service Fund	169,498.26
Capital Expenditure Fund	400.00
Debt Service Fund	1,651,282.85
Activity Accounts	49,035.71
Internal Service Fund	9,783.57
Receipts 51814-51964	

Wire transfers in the amount of \$2,601,397.95 as presented:

General Fund	1,758,975.63
Food Service Fund	60,032.72
Transportation Fund	29,961.21
Community Service Fund	27,552.13
Capital Expenditure Fund	4,835.69
Activities Accounts	1,240.18
Internal Service Fund	718,800.39
Wire transfers 202200739-202200835	

A.5.c Approve resolution accepting the following donations: Sartell Sabre Dance Team, Booster Club, Sartell High School, \$2,217.75, dance team transportation; Mark Brossoit Scholarship Fund of Central Minnesota Community Foundation, Sartell High School, \$1,000, scholarship; Auto Value St. Cloud, Sartell High School, \$2,500, SHS Robotics; Sartell Baseball Association VFW/Legion, Sartell High School, \$3,629, baseball uniforms; Lynn and Jason Quinn, Sartell High School, \$2,000, Sabre Construction/Habitat for Humanity; Sartell-St. Stephen Education Foundation, Sartell High School, \$100, senior awards ceremony; Sartell-St. Stephen Pre K-5 PTO, Pine Meadow Primary School, \$394.92, art and physical education supplies; Sartell-St. Stephen Pre K-5 PTO, Riverview Intermediate School, \$306.63, fifth-grade treat and DARE graduation; Sartell-St. Stephen Pre K-5 PTO, Oak Ridge Early Learning Center, \$337.68, Family Night; Blackberry Ridge Golf Club, Sartell High School, \$2,000 worth of golf outings and golf range practice, SHS recreation activities classes; Sartell Senior Connection, Sartell High School, \$150, SHS Robotics; Sartell-St. Stephen Education Foundation, Sartell High School, \$2,000, Rustie Froemming Scholarships; Ashley & David Harris, Pine Meadow Primary School, \$500, past due lunch accounts – total of 24; Horace Mann, Pine Meadow Primary School/Riverview Intermediate School, three scooters and one bike, worth approximately \$300, PMPS/RIS raffle end-of-year celebration; Nutrition Services Have a Heart Fund, Districtwide, \$2,920.09, assist Sartell-St. Stephen families with financial needs.

A.5.d Approve the Renewal of Kemps Dairy for Milk and Dairy Products for the 2023-24 School Year.

A.5.e Approve 2023-24 Minnesota School Boards Association Membership Renewal

A.5.f Approve Student Teacher Agreements

A.5.g Accept Resignations: Haley Fournier, OREL, paraprofessional, 6/2/23; Celso Hernandez, SMS, paraprofessional, 6/2/23; Joyce Neyssen, RIS, food service worker, 6/2/23; Caitlin Scott, District, ESY paraprofessional, 6/12/23; Karissa St. Onge, RIS, paraprofessional, 6/2/23; Krista Ziemer, RIS, SPED teacher, 6/5/23.

Accept Release of Employment: Misti Ganz, PMPS, paraprofessional, 6/2/23; Misti Ganz, PMPS, RIS, ESY paraprofessional, 6/2/23; Katie Ruprecht-Wittrock, SHS, special education teacher, 6/5/23; Cody Towle, OREL, lead custodian, 5/22/23.

Accept Retirements: Elizabeth Inveiss, SMS, paraprofessional, 6/2/23; Shannon Kuhl, PMPS, MTSS interventionist, 6/5/23.

ISD748 Sabre Star Report:

- Angela Safran, Middle School Principal, presented Hailey Bjork with the June SABRE star award.

School Activity Report:

- Activities Director Bruce Thompson, along with students who participated in spring activities, talked about the outcome of spring sports and activities.

School Board Student Representative Report:

- High School Student and Student Board Representative Benjamin Thompson reported on the exciting things happening around the district.

Superintendent Report:

- Superintendent Ridlehoover reported on happenings around the district. He started by sharing that another school year was phenomenal for the students and staff of Sartell-St. Stephen schools and now that summer is here we are already busy making plans for when students are back in session in September. Spring activities were successful including the Sabre marching band. Ridlehoover expressed his gratitude and appreciation for two wonderful years in the district.

District Operational Plan – End of Year 2022-23 Report:

- Superintendent Ridlehoover reported on the 2022-23 District Operational Plan goals and outcomes.

Proposed 2023-24 District Operational Plan Report:

- Superintendent Ridlehoover presented the proposed 2023-24 District Operational Plan.

Riverview Intermediate School HVAC Report:

- Director of Finance Joe Prom presented costs and findings regarding the RIS HVAC equipment/replacement.

School Board Committee Report:

- Matt Moehrle – Benton Stearns Education District. BSED shared facility needs with their board for each of the buildings they occupy. Executive Director Erin Dohrmann would like to speak with the board about future steps.

- Matt Moehrle – Schools for Equity in Education. Executive Director would like to visit with board to educate on SEE.

- Matt Moehrle – Negotiations. Negotiations committee has met once with the clerical unit and twice with the teachers' union. There will be a closed session discussion in July.

- Tricia Meling – Senior Connection. Seniors would like the community to be more proactive with bike safety and expanding the library in Sartell. They decided on a logo.

A motion was made by Nies and seconded by Meling to APPROVE

PERSONNEL OMNIBUS RESOLUTION #1-52. All in Favor. Motion carried.

New Employees:

Emma Arneson, OREL, part-time cleaner, \$17.59/hour, RII, Step 1, replacing Molly Emslander, 5/15/23; Emma Arneson, OREL, temporary cashier, \$17.59/hour, RII, Step 1, replacing Krista Workman, 5/15/23-6/2/23; Kailee Barnett, SMS, volleyball coach, \$2,843 (6.35 percent), BA, Step A, replacing Nathan Schultz, 8/28/23; Courtney Brausen, PMPS, ESY para, \$23.09/hour, RIV, Step 6, summer school, 6/12/23; Shelly Chambers, SMS, art teacher, \$69,358, MA, Step M, replacing Sarah Theisen, 8/22/23; Kirby Daubanton, SMS, volleyball coach, \$2,843 (6.35 percent), BA, Step A, replacing Jen Euteneuer, 8/28/23; Malarie DeLong, OREL health assistant, \$23.49/hour, RVII, Step 1, replacing Rachel Barrett, 8/28/23; Michelle Diaz, OREL Lead custodian, \$19.82/hour, RIV, Step 1, replacing Cody Towle, 6/20/23; Trina Dietz, SMS, FACS teacher, \$44,776, BA, Step A, replacing Lori Dornburg, 8/22/23; Trina Dietz, SMS, summer school teacher, \$35/hour, summer school, 6/12/23; Chad Dukowitz, SMS, PLTW teacher, \$78,490, MA 30, Step L, replacing Jacob Ferguson, 8/22/23; Caleb Emslander, RIS, cashier, \$18.03/hour, RII, Step 1, replacing Rhonda Conda, 9/5/23; Molly Emslander, PMPS, part-time cleaner, \$20.62/hour, RII, Step 4, replacing Carol Cummins, 5/15/23; Leah Graczyk, OREL, EC/ECFE educator, \$45,866, BA, Step B, new position, 8/22/23; Aya Groseclose, SMS, ESY para, \$17.34/hour, RIV, Step 1, summer school, 6/12/23; Kim Hess, SMS, SHS, instructional technology specialist, \$69,358, MA, Step M, replacing Montana Peters, 7/1/23; Kaitlynn James, SMS, volleyball coach, \$2,843 (6.35 percent), BA, Step A, replacing Diane Winter, 8/28/23; Paige Jensen, SHS, assistant girls' hockey coach, \$4,816 (10.5 percent), BA, Step B, replacing Nathan Schultz, 10/30/23; Sylvia Kaare, SMS, summer drumline, \$2454 (5.35 percent), BA, Step B, replacing Tony Mazzone, 6/5/23; Amanda Katsilas, SMS, ESY para, \$17.34/hour, RIV, Step 1, summer school, 6/12/23; Mindy Lahr, SHS, special education teacher, \$65,909, MA, Step J, replacing Cari Gaultl, 8/22/23; Samantha Leite, OREL, early childhood special education, \$45,866, BA, Step B, replacing Josie Potrament, 8/28/23; Patrick Marushin, SHS, science teacher, \$56,122, MA, Step A, replacing Robert Notsch, 8/22/23; Emily Mehr, OREL, early childhood educator (.5 FTE), \$22,388, BA, Step A (.5 FTE), replacing Samantha Leite, 8/22/23; Jeana Meyer, OREL, receptionist, \$20.66/hour, RIII, Step 1, replacing Marsha Ouren, 8/1/23; Andrew Millford, SHS, ELA teacher, \$57,210, MA, Step B, replacing Emily Schmit, 8/22/23; Libby Nelson, PMPS, SMS, ESY para, \$17.34/hour, RIV, Step 1, summer school, 6/12/23; Midge Nyblom, Districtwide, ESY speech, \$59.70/hour, summer school, 6/12/23; Gina Och, SMS, ESY para, \$23.09/hour, RIV, Step 6, summer school, 6/12/23; Grey Overlien, SMS, ESY para, \$17.34/hour, RIV, Step 1, summer school, 6/12/23, Nick Phillips, SHS, head nordic ski coach, \$5,597 (12.5 percent), BA, Step A, replacing Greg Jamison, 11/13/23; Karissa

Pietron, PMPS, ESY para, \$23.09/hour, RIV, Step 6, summer school, 6/12/23; Kara Poissant, SHS, ORLEC, art teacher, \$65,481, MA 10, Step G, replacing Jessica Boline, 8/22/23; Joanna Richards, SMS, summer color guard, \$1,537 (3.35 percent), BA, Step B, replacing Stephanie Kaare, 6/5/23; Ellie Riihiluoma, PMPS, second-grade teacher, \$49,127, BA, Step E, replacing Lori Ross, 8/22/23; Carrie Sanderson, SHS, cashier, \$18.03/hour, RII, Step 1, replacing Ashley Preusser, 9/5/23; Julie Schnettler, RIS, ESY para, \$23.09/hour, RIV, Step 6, summer school, 6/12/23; Joseph Siemieniak, SHS, Spanish teacher, \$59,384, MA, Step D, replacing Julia Massmann, 8/22/23; Britney Soldner, RIS, special education teacher, \$63,736, MA, Step H, replacing Tanya Maile, 8/22/23; Rachel Tisdale, SMS, summer band lesson director, \$2,512 (5.35 percent), BA, Step C, replacing Rachel Miller, 6/5/23; Joy Walz, OREL, ESY teacher, \$54.80/hour, summer school, 6/12/23; Alyssa Waters, OREL, ESY, para, \$17.34/hour, RIV, Step 1, summer school, 6/12/23; Jeremiah Weber, RIS, ESY, para, \$17.34/hour, RIV, Step 1, summer school, 6/12/23; Leah Westergren, SHS, ESY, para, \$20.53/hour, RIV, Step 4, summer school, 6/12/23; Natalie Westergren, SHS, ESY, para, \$18.66/hour, RIV, Step 2, summer school, 6/12/23.

Leaves of Absence:

Natalie Helgerson, SMS, social worker, LOA, 8/28/23-9/29/23; Samantha Lake, SHS, mental health advocate, LOA, 5/16/23-5/26/23; Molly Meier, OREL, kindergarten teacher, LOA, 5/4/23-5/29/23; Gregory Roering, SMS, social studies teacher, LOA, 5/4/23-5/24/23; Jacob Sailor, SHS, PE teacher, LOA, 10/4/23-10/18/23; James Simmons, SHS, business teacher, LOA, 8/28/23-9/8/23; Shannon Zinken, SMS, school counselor, LOA, 8/28/23-9/25/23.

All in favor. Motion carried

A motion was made by Nies and seconded by Smith to APPROVE the Juneteenth Memorandum of Understanding. Discussion was held. All in Favor. Motion carried.

A motion was made by Meling and seconded by Larson to REMOVE the 2023-24 District Operational Plan. Discussion was held. All in Favor. Motion carried.

A motion was made by Nies and seconded by Meling to APPROVE the 2023-24 Fiscal Budget. All in Favor. Motion carried.

Schedule Committee Meetings / Discussion:

- First Reading: Official Revision of Policy - 620
- Second Reading: Official Revision of Policy - 701 and 708
- Future Board Meeting – 5:30 p.m. Monday, July 17 at District Services Center
- Future Board Work Session and Policy Meeting – 5:30 p.m. Wednesday, Aug. 2 at District Service Center

Committee Assignments were reviewed.

A motion to ADJOURN THE MEETING AT 7:34 p.m. was made by Larson and seconded by Wenshau. All in favor. Motion carried.

/s/ Emily Larson, clerk

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