

**REGULAR SCHOOL BOARD MEETING  
SARTELL-ST. STEPHEN PUBLIC SCHOOLS  
INDEPENDENT SCHOOL DISTRICT NO 748  
SEPT. 18, 2023  
DISTRICT SERVICE CENTER BOARDROOM**

The regular school board meeting of Independent School District 748 was called to order at 6:30 p.m. by Chair Matt Moehrle. Members present: Moehrle; Emily Larson, clerk; Jen Smith, treasurer; Tricia Meling, vice chair; Jason Nies, director; Scott Wenshau, director; and Thomas R. Lee, interim superintendent. Members absent: None

The Pledge of Allegiance was said.

A motion was made by Larson and seconded by Smith to APPROVE THE AGENDA AS PRESENTED. All in favor. Motion carried.

Public forum was held.

A motion was made by Smith and seconded by Larson to APPROVE CONSENT ITEMS A.5.a – A.5.d AS PRESENTED BELOW. All in favor. Motion carried.

A.5.a. Minutes of the regular school board meeting held on Aug. 21, 2023

A.5.b Checks in the amount of \$ 1,634,797.70 as presented:

General Fund	327,215.38
Food Service Fund	51,196.07
Transportation Fund	59,310.32
Community Service Fund	4,781.19
Capital Expenditure Fund	441,206.71
Building Fund	719,431.91
Activity Accounts	9,439.66
Internal Service Fund	22,216.46
Check numbers	187425-187641

AP ACH History in the amount of \$ 23,383.04 as presented:

General Fund	20,808.18
Food Service Fund	195.04
Activities Accounts	2,379.82
Check Number	232400023-232400040

Receipts in the amount of \$ 7,530,435.39 as presented:

General Fund	7,067,729.26
Food Service Fund	15,580.31
Transportation Fund	43,993.09
Community Service Fund	37,846.21
Capital Expenditure Fund	26,446.95
Debt Service Fund	298,061.66
Activity Accounts	31,246.34
Internal Service Fund	9,531.57
Receipts	52120-52200

Wire transfers .1 in the amount of \$ 25.00 as presented:

General Fund	25.00
Wire transfers	202200876-202200876

Wire transfers .2 in the amount of \$ 1,556,470.08 as presented:

General Fund	1,036,454.44
Food Service Fund	16,692.64
Transportation Fund	40,674.00
Community Service Fund	19,685.25
Capital Expenditure Fund	-4,367.58
Activities Accounts	2,118.30
Internal Service Fund	445,213.03
Wire transfers	202300112-202300180

A.5.c Approve resolution accepting the following donations; Sartell-St. Stephen Education Foundation, Sartell High School, \$2,500, Sabre High School Robotics; Angushire Golf Club, Community Education, \$1,500, Yoga for Cancer classes; Eli Lilly and Co. Foundation Inc., Sartell High School, \$1,000, Sabre Construction; Central Minnesota Builders Association, Sartell High School, \$2,000, Tools for Schools; Sartell-St. Stephen Education Foundation, ISD #748, \$100, new staff orientation; Sartell Playmaker Association, Sartell High School, \$4,000, boys hockey, St. Cloud Financial Credit Union, Sartell High School, \$20,000, football; Sabres All-Sport Booster Club, Sartell High School, \$8,780, football coaches fees; SAYBA, Sartell High School, \$750, boys basketball tryouts.

A.5.d Accept resignations: Gabrielle Frank, PMPS, paraprofessional, 9/6/23; Jasmine Guerra, RIS, para/recess supervisor, 9/5/23; Alyssa Kingsley, SMS, paraprofessional, 8/18/23; Faith Schlecht, OREL, school readiness, 6/5/23; Ashley Skinner, Bus, bus monitor, 9/1/23.

Accept release of employment: None

Accept retirements: Sandra Harrison, SMS, paraprofessional, 8/18/23; Rick Primus, SHS, custodian, 11/3/23.

**ISD748 Sabre Star Report:**

• Shayne Kusler, Sartell High School principal, presented Kristina Oscarson with the September SABRE star award.

**School Board Student Representative Report:**

• Benjamin Thompson, a high school student and student board representative, reported on the exciting things happening around the district.

**Superintendent Report:**

• Lee reported on happenings around the district. He stated the participation in Sabre Launch and sixth- and ninth-grade orientation went well. Buses ran a little late the first week of school but significantly improved this week. The district received our fiscal year 2024 tax information. The levy is estimated to go up by 8 percent and property values have gone up by 20 percent. When this happens, our equalization dollars from the state go down. Sartell-St. Stephen schools rank 308/328 for per-pupil revenue. We do more with less.

The Riverview HVAC video was completed this week and has been shared and posted to the districts website. Board members have received numerous questions from the community regarding the HVAC system. Lee stated and provided answers to several questions. Lee started a podcast last week. His first discussion was with Dr. Rogholt. Finally, U.S. News and World Report, reported Sartell High School on the Best High Schools list. We are the number one best high school in the St. Cloud metro area. Schools are ranked on their performance in state-required tests, graduation rates and how well they prepare students for college.

**District Finance Report:**

• Finance Director Joe Prom presented the district's finances.

**Continuing Contract Teaching Report:**

• Interim Superintendent Lee presented the district staff who received "Continuing Contract" status for the 2023-24 school year.

**School Board Committee Report:**

• Meling – Sartell Senior Connection. They will be hosting a sixth-grade field trip on Sept. 28 & 29.

• Moehrle – Legislative Network & SEE. Meetings will start this Friday.

• Moehrle – Negotiations. Clerical Unit voted this afternoon and approved their contract. ISD748 board will approve later in board agenda under action. Negotiations with teachers continue. We'll enter into a closed

session at the end of the meeting to continue discussing negotiation strategies.

• Larson – Name of the Curriculum, Instruction and Assessment Committee has been renamed to Worlds Best Work Force per legislation.

A motion was made by Smith and seconded by Larson to APPROVE PERSONNEL OMNIBUS RESOLUTION #1-27: All in Favor. Motion carried.

**New Employees:** Anne Bang, SHS, German teacher, temporary, part-time, \$9,356 (.1667), MA, Step A, long-term sub, 8/28/23; Garret Christopherson (Amo), SHS, paraprofessional, \$17.77/hour RIV, Step 1, new position, 8/28/23; Pat Cicharz, RIS, SPED, long-term sub, \$300/day, LTS for Sara Crever, 8/28/23; Wendi Clark, SMS, student council advisor (50 percent), \$504 (2.25 percent), BA, Step A, replacing Sarah Theisen, 9/11/23; Samantha Coplen, SHS, paraprofessional, \$17.77/hour, RIV, Step 1, replacing Sara Yarand, 8/28/23; Matt Darling, SHS, assistant varsity softball coach, \$4,254 (9.5 percent), BA, Step A, replacing Kevin Greene, 3/14/24; Trina Dietz, SMS, Knowledge Bowl advisor, (50 percent), \$504 (2.25 percent), BA, Step A, replacing Mallory Johnson, 10/23/23; Gabrielle Frank, PMPS, paraprofessional, \$17.77/hour, RIV, Step 1, replacing Patrisha Rice, 8/28/23; James Frie, SMS, paraprofessional, \$17.77/hour, RIV, Step 1, new position, 9/5/23; Jasmine Guerra, RIS, para/recess supervisor, \$17.77/hour, RIV, Step 1, replacing Christine Schneider, 8/28/23; Pam Krueger, SMS, fall play - props, \$1,081 (2.25 percent), BA, Step D, replacing Pat Cicharz, 9/18/23; Lisa McMullen, SMS, yearbook advisor, \$1,007 (2.25 percent), BA, Step A, replacing Sarah Theisen, 9/5/23; Julie Olson, RIS, SPED long-term sub, \$300/day, LTS for Sara Crever, 8/28/23; Ryan Plaza, SMS, Knowledge Bowl advisor (50 percent), \$504 (2.25 percent), BA, Step A, replacing Sarah Lauer, 10/23/23; Ellie Riihiluoma, SMS, eighth-grade volleyball coach, (75 percent) \$2,132 (6.35 percent), BA, Step A, new position, 9/6/23; Kathryn Ruch-Barcelo, RIS, paraprofessional, \$17.77/hour, RIV, Step 1, replacing Wendy Meierhofer, 9/6/23; Julie Schnettler, SMS, intervener, \$25/hour, new position, 9/5/23; Dominick Smith, districtwide, crossing guard, \$10/shift, replacing Kayla Olson, 9/6/23; Sheena Spaeth, OREL, para/recess supervisor, \$17.77/hour, RIV, Step 1, replacing Cynthia Hadley, 8/28/23; Becky Studniski, SMS, cashier, \$18.03/hour, RII, Step 1, replacing Stacey Osterholt, 8/28/23; Alyssa Tasto, PMPS, paraprofessional, \$17.77/hour, RIV, Step 1, replacing Misti Ganz, 8/28/23; Liv Thalacker, RIS, para/recess supervision, \$17.77/hour, RIV, Step 1, replacing Jasmine Guerra,

9/6/23; Chloe Westby, RIS, paraprofessional, \$17.77/hour, RIV, Step 1, replacing Karissa St. Onge, 9/13/23; AnnieMae Westergren, SHS, paraprofessional, \$17.77/hour, RIV, Step 1, new position, 9/5/23.

**Leaves of Absence:** Sara Crever, RIS, SPED teacher, LOA, 8/28/23-10/23/23, Dorothy Karls, Bus, bus driver, LOA, intermittent 23-24 school year, Julie Schnettler, RIS, paraprofessional, LOA, 23-24 school year. All in favor. Motion carried

A motion was made by Meling and seconded by Smith to APPROVE the Truth in Taxation Hearing Date. Discussion was held. All in Favor. Motion carried.

A motion was made by Nies and seconded by Meling to APPROVE 2023 Payable 2024 Proposed Levy. Discussion was held. All in Favor. Motion carried.

A motion was made by Larson and seconded by Nies to APPROVE Memorandum of Understanding for E-Learning Days. Discussion was held. All in Favor. Motion carried.

A motion was made by Meling and seconded by Nies to APPROVE Contract with School Service Employees Local 284 Representing Clerical Employees. Discussion was held. All in Favor. Motion carried.

**Schedule Committee Meetings / Discussion:**

• Second Reading: Official Adoption/Review of Policy – 516.5 and 621

• Riverview Intermediate School HVAC

• Future Board Work Session & Policy Meeting – 7 p.m. Thursday, Sept. 28 at District Service Center

• Future Board Meeting – 6:30 p.m. Monday, Oct. 23 at St. Stephen City Hall

• Future Board Work Session & Policy Meeting – 5:30 p.m. Wednesday, Nov. 1 at District Service Center

Committee Assignments were reviewed.

Chair Moehrle motioned to move into a short recess at 9:13 p.m.

Chair Moehrle motioned to move back into session at 9:23 p.m.

A motion was made by Smith and seconded by Meling to CLOSE the MEETING PURSUANT to MINNESOTA STATUTE 13D.03, to discuss negotiation strategy.

A motion to ADJOURN THE MEETING AT 9:49 p.m. was made by Nies and seconded by Larson. All in favor. Motion carried.

/s/ Emily Larson, clerk

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