

REGULAR SCHOOL BOARD MEETING
SARTELL-ST. STEPHEN PUBLIC SCHOOLS • INDEPENDENT SCHOOL DISTRICT NO 748
DEC. 18, 2023 • DISTRICT SERVICE CENTER BOARDROOM

Chair Matt Moehrle opened the Truth in Taxation public hearing for the proposed 2023 payable 2024 levy at 6 p.m.

Business Manager Joe Prom reviewed the 2023 payable 2024 levy materials including the 2023-2024 budget, types of levies and property tax calculations.

The regular school board meeting of Independent School District 748 was called to order at 6:21 p.m. by Moehrle. Members present: Moehrle; Emily Larson, clerk; Jen Smith, treasurer; Tricia Meling, vice chair; Jason Nies, director; Scott Wenshau, director and Thomas Lee, interim superintendent. Members absent: None.

The Pledge of Allegiance was said.

A motion was made by Smith and seconded by Larson to APPROVE THE AGENDA AS PRESENTED. All in favor. Motion carried.

Public forum was held.

A motion was made by Smith and seconded by Meling to APPROVE CONSENT ITEMS B.5.a – B.5.f AS PRESENTED BELOW. All in favor. Motion carried.

B.5.a. Minutes of the work session meeting held on Nov. 16, 2023
 Minutes of the regular school board meeting held on Nov. 20, 2023

Minutes of the special session meeting minutes held on Dec. 6, 2023

B.5.b Checks in the amount of \$766,422.41 as presented:

General Fund	351,823.45
Food Service Fund	141,257.69
Transportation Fund	191,515.77
Community Service Fund	14,155.85
Capital Expenditure Fund	43,029.47
Building Fund	550.00
Activity Accounts	14,238.98
Internal Service Fund	9,538.01
Student Activity Fund	313.19
Check numbers 187981 – 188242	

AP ACH History in the amount of \$ 3,935.97 as presented:

General Fund	988.65
Food Service Fund	446.26
Activities Accounts	2,501.06
Check Number 232400093 – 232400107	

Receipts in the amount of \$ 5,859,578.93 as presented:

General Fund	3,675,391.56
Food Service Fund	165,451.35
Community Service Fund	119,658.39
Debt Service Fund	1,878,492.39
Activity Accounts	11,053.67
Internal Service Fund	9,531.57
Receipts 52322 - 52584	

Wire transfers in the amount of \$ 1,698,016.02 as presented:

General Fund	1,230,363.97
Food Service Fund	57,230.00
Transportation Fund	24,445.02
Community Service Fund	24,505.92
Capital Expenditure Fund	5,361.71
Activities Accounts	1,312.00
Internal Service Fund	354,797.40
Wire transfers 202300351 – 202300417	

B.5.c Approve resolution accepting the following donations; Sabres All Sport Booster Club, Sartell High School, \$1,297, girls soccer transportation; Sabres All Sport Booster Club, Sartell High School, \$3,250, wrestling program; Cross Works Foundation, Community Education, \$1,000, CE archery; Donna and Phil Kellor, Sartell High School, \$40, boys basketball; Wee Trees, Pine Meadow Primary School, \$150, general expenses; Granite City Tire and Auto, Pine Meadow Primary School, \$1,100, art department; Eat More Treats/Mr. Twisty, Sartell High School, \$150, Homecoming.

B.5.d Accept resignations: Lori Connolly, SMS, SPED teacher, 12/1/23; Robert Gross, Transportation, transportation supervisor, 12/1/23; Jane Schneider, Transportation, bus monitor, 12/15/23.

Accept release of employment: Michelle Diaz, OREL, lead custodian, 12/1/23; Christina Dural, RIS, paraprofessional, 11/30/23; Cailyn Fleck, PMPS, paraprofessional, 11/27/23; Otnila Vivas, OREL, PT cleaner, 12/1/23.

Accept retirements: Lynda Hallerman, Transportation, bus driver, 3/29/24.

B.5.e Combined Polling Place Resolution

B.5.f Community Education Director Variance

ISD748 Sabre Star Report:

• Sara Nelson, Pine Meadow Primary School principal, presented Stacy Boom with the December SABRE star award.

School Board Student Representative Report:

• Student Board Representative Bennett Prose, a high school student, reported on the exciting things happening around the district.

Student Activities Report:

• Activities Director Bruce Thompson, along with multiple students, presented celebrations from a variety of fall sports and activities.

Graduation Requirement Changes 2028 & Beyond Report:

• High School Principal Shayne Kusler presented on graduation changes for the class of 2028 and beyond.

Superintendent Report:

• Interim Superintendent Thomas Lee reported on happenings around the district. Lee has been busy attending winter band, choir and orchestra concerts across the district. He also attended a gymnastics meet and basketball game. He emphasized the importance of athletics/activities and community support for our students.

Lee shared they will be interviewing two engineering firms and four construction managers for the Riverview Intermediate HVAC project. After winter break the interim superintendent along with his executive cabinet will begin the budgeting process for the 2024-25 school year. MSBA Leadership Conference is Jan. 11-12, 2024. Lee also recognized school board members Scott Wenshau, Jen Smith and Emily Larson for completing all four phases of the MSBA Leadership Program.

Superintendent Search Report:

• Board Chair Matt Moehrle provided an update regarding the search process for a permanent superintendent to begin July 1, 2024.

School Board Committee Report:

• Matt Moehrle – Schools for Equity in Education (SEE): Moehrle shared this organization is going through a rebranding and will now be called Schools Advocating for Fair Funding (SAFF). Their main purpose is to lobby for fair funding for school districts that are property poor where there's a heavy burden on the resident tax payers. Moehrle has invited a SAFF representative to speak at the January 2024 regular school board meeting.

• Tricia Meling – Communications and Technology: Tricia shared Sartell-St. Stephen, Sauk Rapids – Rice and St. Cloud share in the responsibility of notifying media outlets with winter weather-related closings and that we are looking to make a change to that process next year. The committee is also pricing paper for the Community Education Catalog and Spotlight. She also shared the district website will be rolled over to a new vendor and updated by spring break.

• Emily Larson – World's Best Workforce: Emily shared they met and a presentation was given on the READ ACT and what's required for school districts to implement and logistics behind staff training. A presentation was also provided by High School Principal Shayne Kusler on our high school schedule, course offerings, career paths and more.

A motion was made by Larson and seconded by Meling to APPROVE PERSONNEL OMNIBUS RESOLUTION #1-44: All in Favor.

Motion carried.

New Employees: Garret Amo, OREL, paraprofessional, \$17.77/hour, RIV, Step 1, new position, 1/3/24; Benjamin Bourgoin, SMS, custodian, \$20.30/hour, RIII, Step 2, replacing Mike Rolfzen, 1/2/24; Amanda Denman, SMS, cashier, \$18.03/hour, RII, Step 1, replacing Katie Frikken, 12/14/23; Simon Dingmann, SHS, custodian, \$18.88/hour, RIII, Step 1, replacing Lori Tchida, 12/26/23; Chad Dukowitz, SMS, boys basketball coach, \$3,188 (6.35 percent), BA, Step 4, replacing Kyle Grote, 1/3/24; Kendra Erickson, SMS, boys swimming coach, \$3,044 (6.35 percent), BA, Step 2, replacing Kim Mitchell, 11/27/23; Jolie Frauendienst, RIS, paraprofessional, \$17.77/hour, RIV, Step 1, replacing Kayla Vadnais, 12/4/23;

Katie Frikken, SMS, cook's helper, \$20.30/hour, RIII, Step 2, replacing Michelle Shouse, 12/6/23; Andria Grundhoefer, SMS, paraprofessional, \$17.77/hour, RIV, Step 1, new position, 12/5/23; Gabrielle Johnson, RIS, paraprofessional, \$17.77/hour, RIV, Step 1, replacing Juana Galvan Hidalgo, 12/19/23; Amy Kreuz, RIS, paraprofessional, \$17.77/hour, RIV, Step 1, replacing Perla Galvan Hidalgo, 1/3/24; Madison Loomis, SHS, junior varsity girls softball coach, \$5,093 (9.5 percent), BA, Step 7, replacing Amber Hedstrom, 3/11/24.

Nicholas Luberd, OREL, lead custodian, \$24.17/hour, RIV, Step 4, replacing Michelle Diaz, 12/4/23; Joseph Ludewig, SHS, ninth-grade girls softball coach, \$4,445 (9.5 percent), BA, Step 1, replacing Karlee Pfaff, 3/11/24; Chris Magnuson, SHS, assistant baseball coach, \$5,417 (9.5 percent), BA, Step 10, replacing Jake Sweeter, 3/11/24; Jenna Muehlbauer, SHS, food service worker, \$17.02/hour, RI, Step 1, new position, 12/18/23; Mason Neuenchwander, SMS, lead building supervisor, \$16.57/hour, RIII, Step 1, replacing Hailey Bjork, 11/27/23; Nicole Nieman, Districtwide, food service worker sub, \$15.50/hour, additional sub, 11/17/23; Nicole Nieman, SMS, food service worker, \$17.02/hour, RI, Step 1, replacing Megumi Burdick, 1/3/24.

Tamara O'Hara, Districtwide, sub health assistant, \$20/hour, additional sub, 12/12/23; Janice Olson, SHS, temporary AM cashier, 1/29/24-4/15/24, \$22.07/hour, RII, Step 5, LTS for Diane Santala, 1/29/24; Dawn Orbeck, Districtwide, food service substitute, \$15.50/hour, additional sub, 12/11/23; Nicole Peterson, SMS, art teacher long-term sub, 11/30/23-1/5/24, \$229/day, LTS for Shelly Chambers, 11/30/23; Mike Rolfzen, SHS, custodian, \$21.38/hour, RIII, Step 3, replacing Nick Luberd, 12/4/23; Deb Shellum, Districtwide, food service worker Sub, \$15.50/hour, additional sub, 1/3/24; Deb Shellum, SHS, temporary cashier, 1/26/24-4/15/24, \$18.03/hour, RII, Step 1, LTS for Diane Santala, 1/26/24; Michelle Shouse, SHS, cook, \$25.29/hour, RIV, Step 5, replacing Kim Mitchell, 12/11/23.

Sheena Spaeth, OREL, paraprofessional, \$17.77/hour, RIV,

Step 1, new position, 11/27/23; Troy Spooner, OREL, paraprofessional/recess supervisor, \$17.77/hour, RIV, Step 1, replacing Sheena Spaeth, 12/18/23; Tron Trondson, SHS, head boys lacrosse coach, \$5,849 (12.5 percent), BA, Step 1, replacing Jake Sailor, 4/1/24; Kaila Turck, Districtwide, clerical sub, \$18/hour, additional sub, 11/27/23; Kayla Vadnais, SMS, SPED teacher long-term sub, 11/27/23-5/31/24, \$30,882 (.66 FTE), BA, Step 1, LTS for Lori Connolly, 11/27/23.

Leaves of Absence: Nicole Ackerman, OREL, paraprofessional, LOA, intermittent 11/30/23-5/31/24; Cathy Bergeron, PMPS, paraprofessional, LOA, 1/3/24-2/9/24; Shelly Chambers, SMS, art teacher, LOA, 11/30/23-1/5/24; Kyle Grote, SMS, phy ed teacher, LOA, 1/22/24-2/19/24; Valerie Gruba, RIS, cashier, LOA, 1/12/24-2/19/24; Angie Heckman, SHS, art teacher, LOA, intermittent 12/8/23-5/31/24; Sherri Jaeger, Transportation, bus driver, LOA, intermittent 11/22/23-5/31/24; Karen Kuehn, OREL, paraprofessional, LOA, 2/16/24-4/2/24; Maria Schomer, SHS, business teacher, LOA, 12/4/23-12/21/23; Lisa Thielen, SHS, SPED teacher, LOA, 3/8/24-5/31/24; Kate Turner, SHS, counselor, LOA, 4/4/24-5/31/24; Kayla Vadnais, RIS, paraprofessional, LOA, 11/27/23-5/31/24.

All in favor. Motion carried

A motion was made by Meling and seconded by Smith to APPROVE the 2023-2025 PRINCIPAL CONTRACT. Discussion was held. All in Favor. Motion carried.

A motion was made by Nies and seconded by Larson to APPROVE SENIORITY LISTS. Discussion was held. All in Favor. Motion carried.

A motion was made by Meling and seconded by Smith to APPROVE 2023 PAYABLE 2024 PROPERTY TAX LEVY. Discussion was held. All in Favor. Motion carried.

A motion was made by Smith and seconded by Larson to APPROVE POLICY # 418, 509, 509.1, 510.1, 524, 709, 709.1, 710 and 903. Discussion was held. All in Favor. Motion carried.

Scheduled Committee Meetings / Discussion:

• Second Reading: Official Adoption of Policy – 430, 457, 499, 513.2, 515.2, 906 and 909

• Second Reading: Revision of Policy – 208, 410 and 616

• Location and Start Times of Superintendent Interviews

• Facilities Committee Meeting – 11:30 a.m. Thursday, Dec. 21 at District Service Center

• Annual Organizational Meeting – 6:30 p.m. Monday, Jan. 8 at District Service Center

• Regular School Board Meeting – 6:30 p.m. Thursday, Jan. 25 at District Service Center

Committee Assignments were reviewed.

A motion to ADJOURN THE MEETING AT 7:25 p.m. was made by Nies and seconded by Meling. All in favor. Motion carried.

/s/ Emily Larson, clerk

Publish: Feb. 2, 2024