

REGULAR SCHOOL BOARD MEETING
SARTELL-ST. STEPHEN PUBLIC SCHOOLS • INDEPENDENT SCHOOL DISTRICT NO 748
NOV. 20, 2023 • DISTRICT SERVICE CENTER BOARDROOM

The regular school board meeting of Independent School District 748 was called to order at 6:34 p.m. by Chair Matt Moehrle. Members present: Moehrle; Emily Larson, clerk; Jen Smith, treasurer; Tricia Meling, vice chair; Jason Nies, director; Scott Wenshau, director and Thomas R. Lee, interim superintendent. Members absent: None

The Pledge of Allegiance was said.

A motion was made by Smith and seconded by Larson to APPROVE THE AGENDA AS PRESENTED. All in favor. Motion carried.

Public forum was held.

A motion was made by Larson and seconded by Nies to APPROVE CONSENT ITEMS A.5.a – A.5.d AS PRESENTED BELOW. All in favor. Motion carried.

A.5.a. Minutes of the regular school board meeting held on Oct. 23, 2023

Minutes of the work session meeting held on Nov. 1, 2023

Minutes of the special session meeting minutes held on Nov. 13, 2023

A.5.b Checks in the amount of \$1,536,808.31 as presented:

General Fund	812,096.73
Food Service Fund	146,265.77
Transportation Fund	208,875.60
Community Service Fund	8,148.55
Capital Expenditure Fund	138,725.33
Building Fund	17,958.00
Activity Accounts	19,588.55
Internal Service Fund	185,149.78
Check numbers 187981 – 188242	

AP ACH History in the amount of \$6,333.88 as presented:

General Fund	2,674.21
Food Service Fund	160.20
Community Service Fund	531.60
Activities Accounts	2,967.87
Check Number 232400064 – 232400092	

Receipts in the amount of \$5,914,451.62 as presented:

General Fund	3,464,407.12
Food Service Fund	380,088.07
Transportation Fund	44,755.56
Community Service Fund	112,915.59
Debt Service Fund	1,867,048.12
Activity Accounts	35,705.59
Internal Service Fund	9,531.57
Receipts 52330 - 52471	

Wire transfers in the amount of \$1,730,261.79 as presented:

General Fund	,277,504.09
Food Service Fund	53,592.52
Transportation Fund	24,689.20
Community Service Fund	25,470.18
Capital Expenditure Fund	5,329.08
Internal Service Fund	343,676.72
Wire transfers 202300270 – 202300350	

A.5.c Approve resolution accepting the following donations; Sabres All Sport Booster Club, Sartell High School, \$2,259.49, boys soccer transportation; Magnifi Financial Credit Union, Sartell High School, \$1,000, athletics sponsorship; Brian Spear, Sartell-St. Stephen School District, \$250, general donations; Coborn's Inc., Sartell Middle School, \$1,733.61, general expenses for education purposes; Farrell Equipment & Supply, Sartell High School, tool rental - estimated value \$150, Sabre construction; Boulder Crest Farm, Pine Meadow Primary School, six pumpkins - value \$30, coloring contest winners; Nemeth Orthodontics, Pine Meadow Primary School, 50 water bottles - value \$150; Leighton Enterprises, Sartell High School, \$500, football; Sartell Knights of Columbus, Sartell-St. Stephen School District, \$508, Sartell Middle School special education; Cross Country Booster Club, Sartell High School, \$423.80, coach bus; Bernick's of St. Cloud, Sartell High School, \$500, SHS Robotics; Pellco machine, Sartell High School, \$1,000, SHS Robotics; Marble Eyes Holdings Inc., dba Blue Line Sports Bar & Grill, Sartell High School, \$200, SHS Robotics; Huse Orthodontics, Sartell High School, \$500, SHS Robotics; St. Stephen Sportsmen's Club, Community Education, \$500, CE archery; Adam and Teri Petersen, ISD #748, SPED equipment: Evol Stander, Quantum Stretto Power Wheelchair, Stroller Tilt in Space Cruiser Scout, Rifton Pacer Gait Trainer, Zing Stander, Power Wheelchair Pulse, Rifton Trike, Special Education.

A.5.d Accept resignations: Megumi Burdick, SMS, food service worker, 12/31/23; Juana Galvan Hidalgo, RIS, paraprofessional, 12/1/23; Perla Galvan Hidalgo, RIS, paraprofessional, 12/1/23; Nicole Nieman, SMS, lunch supervisor, 10/25/23.

Accept release of employment: None

Accept retirements: None

ISD748 Sabre Star Report:

Zachary Dingmann, Riverview Intermediate School principal, presented Quinn Anderson with the November SABRE star award.

School Board Student Representative Report:

Bennett Prose, high school student and student board representative, reported on the exciting things happening around the district.

World's Best Workforce Annual Plan Report:

Megan Rogholt, director of learning and teaching, presented the 2023-24 WBWF strategic plan.

Superintendent Report:

Lee reported on happenings around the district. He's met with the Sartell St. Stephen Education Foundation and is happy to report this foundation has donated \$20,000+ in grants to different programs across the district, to include DECA. There's a new Hall of Fame wall at the Sartell High School. It looks amazing!

Intern Superintendent Lee along with students from ORELC and PMPS attended the Children's Theatre "Elephant and Piggie's, We Are in a Play." Request for Proposals for the RIS HVAC system went out Monday, Nov. 13. All sites celebrated Veterans' Day in a big way. Walls were covered in appreciation, veterans were invited in for a meal and programs were held across the district.

School Board Committee Report:

Tricia Meling – Community Education Advisory: Committee is looking to make CE programming more robust. They're always looking for more people to teach classes. They are working on a print catalog and having a greater community presence.

Tricia Meling – Senior Connection: They hosted a Veterans' Day Brunch and served well over 90+ meals.

Matt Moehrle – Facilities Committee: Discussed RIS HVAC request for proposals.

Jen Smith & Scott Wenshau – Career & Technical Education: The shop classes at the High School are experiencing tremendous growth; student and teachers are having fun with the new CNC machine. The current SabreCon/House Build is two to three weeks ahead of schedule. They mentioned the amazing stool project that integrated both woods and metals into one project.

District Audit Report:

Nancy Schulzetzenberg from BerganKDV presented the district's fiscal year audit ending June 30, 2023.

A motion was made by Smith and seconded by Nies to APPROVE PERSONNEL OMNIBUS RESOLUTION #1-20: All in Favor. Motion carried.

New Employees: Lindsay Buchholz, SHS, track and field coach - pole vault, \$5,093 (9.5 percent), BA, Step 7, replacing Chris Legatt, 3/11/24; Jessica Cantore, SHS, DECA advisor, (50 percent), \$784 (3.35 percent), BA, Step 1, new position, 10/23/23; Paige Clark, Transportation, bus monitor, \$18.03/hour, RII, Step 1, increased need, 10/2/23;

Christina Dural, RIS, paraprofessional, \$17.77/hour, RIV, Step 1, replacing Xiomara Ovalles, 11/10/23; Dylan Enriquez, SHS, assistant wrestling coach (50 percent), \$2,457 (10.5 percent), BA, Step 1, replacing Josh Halicke, 11/20/23; Dorothy Ferguson, Transportation, van driver, \$24.83/hour, van, Step 4, increased need, 10/2/23;

Cailyn Fleck, PMPS, paraprofessional, \$17.77/hour, RIV, Step 1, replacing Alyssa Tasto, 10/31/23; Tanya Fuchs, ORELC, paraprofessional, \$17.77/hour, RIV, Step 1, new position, 1/3/24; Alex Gion, Districtwide, safety and facilities coordinator, \$46,900 (.67 FTE), new position, 11/1/23;

Kim Mitchell, SMS, cook, \$26.54/hour, RIV, Step 6, replacing Carol Williamson, 1/3/24; Stephania Peña de Disla, SHS, custodian, \$18.88/hour, RIII, Step 1, replacing Rick Primus, 11/7/23; Greg Roering, SMS, seventh-grade girls basketball, \$3,621 (6.35 percent), BA, Step 10, replacing Kyle Grote, 10/25/23;

James Schyma, SMS, seventh-grade girls basketball, \$2,971 (6.35 percent), BA, Step 1, new position, 10/30/23; Porter Siltman, SHS, activities coordinator, \$24/hour, replacing Steve Bohnsack, 11/13/23; Becky Steinberg, SHS, DECA advisor, (50 percent) \$784 (3.35 percent), BA, Step 1, new position, 10/23/23; Janice Sweeter, PMPS, head cook I, \$29.13/hour, RV, Step 7, replacing Deb Ertl, 12/20/23; Lori Tschida, SHS, Transportation, lead custodian and bus driver, \$26.54/hour, RIV, Step 7, \$28.37/hour Reg Route, Step 5, change in position, 11/13/23; Carol Williamson, SMS, head cook, \$29.82/hour, RVIII, Step 6, replacing Janice Sweeter, 12/11/23.

Leaves of Absence: Melissa Anderson, RIS, paraprofessional, LOA, 11/28/23-1/2/24; Diane Santala, SHS, morning cashier, cashier, LOA, 1/29/24-4/15/24.

All in favor. Motion carried.

A motion was made by Meling and seconded by Smith to APPROVE ISD748 2023-24 World's Best Workforce Annual Strategic Plan. Discussion was held. All in Favor. Motion carried.

A motion was made by Larson and seconded by Meling to APPROVE the FISCAL YEAR ENDING ON JUNE 30, 2023 AUDIT. Discussion was held. All in Favor. Motion carried.

Schedule Committee Meetings / Discussion:

Second Reading: Review of Policy – 418, 509, 510.1, 524, 709, 710 and 903

First Reading: Official Adoption of Policy – 430, 457, 499, 513.2, 515.2, 906 and 909

First Reading: Revision of Policy – 208, 410, 413 and 616

Jason Nies requested to pull policy 413 from agenda for further discussion.

One Reading: Review of Policy - 522

Technology and Communications Committee Meeting – 8 a.m. Wednesday, Nov. 29 at District Services Center

Superintendent Hiring Planning Meeting – 6 p.m. Wednesday, Dec. 6 at District Service Center

World's Best Workforce Committee Meeting – 7:30 a.m. Tuesday, Dec. 12 at District Service Center

Truth N' Taxation & Future Board Meeting – 6 p.m. Monday, Dec. 18 at Sartell High School Watab Room 101 & 102

Annual Organizational Meeting – 6:30 p.m. Monday, Jan. 8 at District Service Center

Committee assignments were reviewed.

A motion to ADJOURN THE MEETING AT 7:45 p.m. was made by Nies and seconded by Wenshau. All in favor. Motion carried.

/s/ Emily Larson, clerk

Publish: Jan. 5, 2024