

**REGULAR SCHOOL BOARD MEETING
SARTELL-ST. STEPHEN PUBLIC SCHOOLS • INDEPENDENT SCHOOL DISTRICT NO 748
APRIL 15, 2024 • ST. STEPHEN CITY HALL**

The regular school board meeting of Independent School District 748 was called to order at 6:30 p.m by Chair Tricia Meling. Members present: Meling, chair; Matt Moehrle, vice chair; Emily Larson, clerk; Jen Smith, treasurer; Jason Nies, director; Scott Wenshau, director and Thomas R. Lee, interim superintendent. Members absent: None

The Pledge of Allegiance was said.

A motion was made by Smith and seconded by Larson to APPROVE THE AGENDA AS PRESENTED.

Discussion was held. All in Favor. Motion carried.

No one spoke during public forum.

A motion was made by Larson and seconded by Moehrle to APPROVE CONSENT ITEMS A.5.a – A.5.d AS PRESENTED BELOW. All in favor. Motion carried.

A.5.a. Minutes of the regular school board meeting held on March 18, 2024

Minutes of the April 4, 2024 work session.

A.5.b Checks in the amount of \$960,499.74 as presented:

General Fund	431,649.05
Food Service Fund	119,873.67
Transportation Fund	181,365.53
Community Service Fund	8,809.23
Capital Expenditure Fund	110,922.56
Building Fund	48,352.48
Debt Service Fund	2,000.00
Activity Accounts	24,722.04
Internal Service Fund	32,805.18

Check numbers 189171 – 189384

AP ACH History in the amount of \$4,222.95 as presented:

General Fund	3,104.62
Food Service Fund	231.26
Activities Accounts	887.07

Check Number 232400168 – 232400185

Receipts in the amount of \$3,047,502.93 as presented:

General Fund	2,617,268.57
Food Service Fund	349,160.46
Community Service Fund	45,434.19
Capital Expenditure Fund	500.00
Activity Accounts	26,202.14
Internal Service Fund	8,937.57

Receipts 52925 - 53016

Wire transfers in the amount of \$1,958,035.38 as presented:

General Fund	1,305,126.03
Food Service Fund	45,365.85
Transportation Fund	18,531.95
Community Service Fund	26,501.32
Capital Expenditure Fund	1,529.23
Internal Service Fund	560,981.00

Wire transfers 202300629 – 202300696

A.5.c Approve resolution accepting the following donations; Twin City Garage Door Co., Sartell High School, \$500, SHS Robotics; Storm'n Sabres Booster Club, Sartell High School, \$4,789.14, Girls Hockey; BD Exteriors Inc., Community Education, \$250, CE Sabres Archery; St. Joseph Jaycees, Community Education, \$300, CE Sabres Archery; Stearns Electric Association Trust, Community Education, \$500, CE Sabres Archery; BK Laser Engraving LLC, Community Education, \$500, CE Sabres Archery; Scheels, Sartell High School, \$500, Clay Target Team; Grede II LLC, Sartell High School, \$200, SHS Robotics; Jason L. Friesz D.D.S., Community Education, \$250, CE Sabres Archery, J-Berd Mechanical Contractors, Community Education, \$250, CE Sabres Archery; NeuroFit Weight Loss, Community Education, \$300, CE Sabres Archery; Sartell-St. Stephen Pre K-5 PTO, Pine Meadow Primary School, \$360, Pine Meadow Bingo Night, Scott and Mary Anderson, Sartell High School, \$60, SHS Fun Fest Silent Auction; The Math Factory, Sartell High School, \$100, SHS Fun Fest Silent Auction; Structural Homes LLC, Sartell High School, \$120, SHS Fun Fest Silent Auction.

A.5.d Accept resignations: Simon Dingmann, SHS, custodian, 3/30/24; Aaron Fleck, OREL, paraprofessional, 5/10/24; Mason Neuenschwander, SMS, lead building supervisor, 4/12/24; Patrisha Rice, PMPS, paraprofessional, 5/31/24; Mimi Rolfzen, PMPS, bus aide, 3/15/24; Joseph Siemieniak, SHS, Spanish teacher, 5/31/24.

Accept release of employment: None

Accept retirements: None

Sabre Staff Star Report:

• Riverview Intermediate School Principal Zachary Dingmann presented the April Sabre Staff Star Award.

School Board Student Representative Report:

• Student Board Representative Benjamin Thompson reported on the exciting things happening around the district.

Winter Activities Report:

• High School Students and Activities Director Bruce Thompson reported on the highlights and challenges of the winter activities season.

Superintendent Report:

• Interim Superintendent Lee reported on happenings around the district. He stated the robotics team has raised \$35,000 as they head to the world's competition in Texas. Sartell Middle School continues to work out details for their 2024-25 course schedule. Lee had his first meeting with Dr. Michael Rivard, new superintendent, and will continue to meet on a biweekly basis to help with the July 1 transition. Benton Stearns Education District will be attending the May 2 work session to discuss facility needs. Kindergarten enrollment is down; if families are still needing to enroll the district encourages you to do so soon. The district continues to work on curriculum guides. The project is on track to be completed by the end of the school year.

School Board Committee Report:

• Matt Moehrle – Senior Connection: Interim Superintendent Lee also attended and talked about budget and facility needs and the hiring of Dr. Michael Rivard.

• Matt Moehrle – SEE: Bills are starting to come out of committees now.

• Emily Larson and Tricia Meling – Worlds Best Work Force: Teachers and instructional coaches gave presentation on CKLA along with class success stories and lessons. The curriculum builds upon itself. K-3 required 120 mins whereas 4-5 grade requires 90 mins.

• Jen Smith – Negotiations: Contract questions have been sent to the district attorney.

• Jen Smith – Policy: Discussion was had on several policies just tonight prior to the board meeting. A couple will be discussed tonight under the discussion part of the agenda.

A motion was made by Moehrle and seconded by Smith to APPROVE PERSONNEL OMNIBUS RESOLUTION #1-21: All in Favor. Motion carried.

New Employees: Scott Ambrosier, RIS, summer school site coordinator, \$35/hour, summer position, 6/10/24; David Deminsky, SHS, assistant baseball coach, \$5,309 (9.5 percent), BA, Step 9 pay correction, 3/11/24; Kathi Hammer, Districtwide, food service/cashier substitute, \$15.50/hour, additional sub 4/15/24; Sage Heitz, TBD, speech language pathologist, \$62,475, MA, Step 2, new position, 8/26/24; Alexander King, SHS, homebound instructor, \$35/hour, new position, 3/25/24; Logan Lintvedt, SMS, tennis coach, \$2,106 (4.5

percent), BA, Step 1, replacing Bemboom, 3/19/24.

Brandon Mayse, SHS, custodian, \$18.88/hour, RIII, Step 1, replacing Paul Rolfzen, 4/9/24; Kim Mitchell, OREL, temporary head cook I, \$29.13/hour, RV, Step 7, sub for Karen Klein, 4/8/24; Amy Moe, PMPS, summer school site coordinator, \$35/hour, summer position, 6/12/24; Stacey Osterholt, SMS, cashier, \$20.39/hour, RII, Step 3, pay correction, 3/18/24; Jean Popp, Districtwide, sub cleaner, \$15.50/hour, additional sub, 4/15/24; Randy Roberts, Districtwide, groundskeeper, \$18.88/hour, RIII, Step 1, replacing Troy Baumann, 3/25/24.

Paul Rolfzen, OREL/SHS, custodian, \$23.83/hour, RIII, Step 5, replacing Randy Roberts, 4/1/24; Derek Schmidt, SMS, lead building supervisor, \$16.57/hour, RIII, Step 1, replacing Mason Neuenschwander, 4/15/24; Christopher Schumer, SMS, softball coach, \$2,106 (4.5 percent), BA, Step 1, replacing Lydia Otremba, 4/3/24; Dominick Smith, PMPS, bus aide para, \$17.77/hour, RIV, Step 1, replacing Mimi Rolfzen, 4/22/24; Andrea Thole, Districtwide, food service sub, \$15.50/hour, additional sub, 4/10/24.

Leaves of Absence: Jenna Hauser, SMS, sixth-grade ELA teacher, LOA, 8/26/24-11/4/24; Karen Klein, OREL, head cook, LOA, 4/25/24-5/9/24; Paul Rolfzen, OREL/SHS, custodian, LOA, 6/29/24-8/1/24; Lisa Thielen, SHS, SPED teacher, LOA, extension: 4/15/24-5/31/24.

All in favor. Motion carried

A motion was made by Smith and seconded by Larson to APPROVE Policy # 102 and 104. Discussion was held. All in Favor. Motion carried.

A motion was made by Nies and seconded by Smith to APPROVE CALL for MILK PRODUCTS BIDS. Discussion was held. All in favor. Motion carried.

A motion was made by Smith and seconded by Nies to APPROVE AMENDED 2024-25 SCHOOL CALENDAR and PROPOSED 2025-26 SCHOOL CALENDAR. Discussion was held. An amended motion was made by Moehrle and seconded by Wenshau to APPROVE BOTH the AMENDED 2024-25 SCHOOL CALENDAR and PROPOSED 2025-26 SCHOOL CALENDAR. Discussion was held. All in favor. Motion carried.

A motion was made by Nies and seconded by Moehrle to APPROVE REVISED 2023-24 BUDGET. Discussion was held. All in favor. Motion carried.

A motion was made by Moehrle and seconded by Nies to APPROVE RESOLUTION FOR NON-RENEWALS OF EMPLOYMENT. Discussion was held. By roll-call vote. Nies: Yes, Larson: Yes, Meling: Yes, Moehrle: Yes, Smith: Yes and Wenshau: Yes. Motion carried.

A motion was made by Moeh-

rlle and seconded by Nies to RECONSIDER the APPROVAL of the REVISED 2023-24 BUDGET. Director of Business Services Joe Prom presented budget information. Discussion ensued. All in favor. Motion carried.

A motion was made by Nies and seconded by Moehrle to APPROVE RESOLUTION FOR EXTENSION of PROBATIONARY PERIOD. Discussion was held. All in favor. Motion carried.

Discussion:

• Official Review of Policies: Policy #203, 203.1, 203.6, 209 and 212

• First Reading: Revision of Policy: Policy #202, 204, 214, 304 and 601

• Additional revisions made to 202 (2A and 3A) at 4.15.24 Policy Committee Meeting

• Additional revisions made to 214

A motion to ADJOURN THE MEETING AT 8:02 p.m. was made by Moehrle and seconded by Nies. All in favor. Motion carried.

Scheduled Committee Meetings

• Future Board Work Session – 6:30 p.m. Thursday, May 2 at District Service Center

• Career & Tech Ed – 8 a.m. Wednesday, May 8 at Sartell High School

• Future Board Meeting – 6:30 p.m. Monday, May 20 at Sartell High School

/s/ Emily Larson, clerk

Publish: June 7, 2024