

**REGULAR SCHOOL BOARD MEETING
SARTELL-ST. STEPHEN PUBLIC SCHOOLS
INDEPENDENT SCHOOL DISTRICT NO 748
OCT. 28, 2024
ST. STEPHEN CITY HALL**

The regular school board meeting of Independent School District 748 was called to order at 6:30 p.m. by Chair Tricia Meling. Members present: Meling; Matt Moehrle, vice chair; Emily Larson, clerk; Jen Smith, treasurer; Jason Nies, director; Scott Wenshau, director; and Michael Rivard, superintendent. Members absent: None.

The Pledge of Allegiance was said.

A motion was made by Smith and seconded by Larson to approve the agenda. All in favor. Motion carried.

Public Forum was held.

A motion was made by Larson and seconded by Smith to APPROVE CONSENT ITEMS A.5.a-A.5.i AS PRESENTED BELOW. All in favor. Motion carried.

A.5.a Minutes of the regular school board meeting held on Sept. 16, 2024
Minutes of the school board work session held on Oct. 3, 2024
Minutes of the school board work session held on Oct. 9, 2024

A.5.b Checks in the amount of \$2,374,501.99 as presented:

<u>General Fund</u>	<u>\$1,463,491.83</u>
<u>Food Service Fund</u>	<u>\$336,359.92</u>
<u>Transportation Fund</u>	<u>\$322,603.82</u>
<u>Community Service Fund</u>	<u>\$16,439.56</u>
<u>Capital Expenditure Fund</u>	<u>\$137,382.75</u>
<u>Building Fund</u>	<u>\$30,300.00</u>
<u>Activity Accounts</u>	<u>\$21,273.57</u>
<u>Internal Service Fund</u>	<u>\$44,450.54</u>

Check numbers 190615-190979

AP ACH History in the amount of \$11,278.65 as presented:

<u>General Fund</u>	<u>\$6,589.59</u>
<u>Food Service Fund</u>	<u>\$90.05</u>
<u>Activity Accounts</u>	<u>\$4,599.01</u>

Check numbers 242500031-242500059

Receipts in the amount of \$4,738,430.38 as presented:

<u>General Fund</u>	<u>\$4,288,166.77</u>
<u>Food Service Fund</u>	<u>\$64,054.99</u>
<u>Transportation Fund</u>	<u>\$3,956.33</u>
<u>Community Service Fund</u>	<u>\$150,582.21</u>
<u>Capital Expenditure Fund</u>	<u>\$31,500.06</u>
<u>Debt Service Fund</u>	<u>\$176,125.10</u>
<u>Activity Accounts</u>	<u>\$18,022.88</u>
<u>Internal Service Fund</u>	<u>\$6,022.04</u>

Check numbers 53498-53613

Wire transfers in the amount of \$2,918,435.09 as presented:

General Fund	\$1,915,496.82
Food Service Fund	\$91,327.52
Transportation Fund	\$37,371.71
Community Service Fund	\$45,269.69
Capital Expenditure Fund	\$4,249.14
Activity Accounts	\$2,587.77
Internal Service Fund	\$822,132.44
<u>Check numbers 202400149 - 202400264</u>	

A.5.c Approve resolution accepting the following donations:

SAYBA, Sartell High School, \$750, boys basketball tryouts; St Cloud Orthopedic Associates, Sartell High School, \$1,300, activities AED; Central Minnesota Noon Optimist Club, Sartell High School, \$500, activities AED; St. Cloud Optimist Club, Sartell High School, \$1,000, activities AED; Tony and Elsie Dingmann Fund, Sartell High School, \$2,752.06, SHS band program; Sartell Music Association, Sartell High School, \$299.96. SHS choir – piano stands; City of Sartell, Sartell High School, \$100, Student Council volunteers for National Night Out; Wells Fargo on behalf of Scott Kenning, Sartell High School, \$500, boys tennis: Wayne and Juli Schluchter, Sartell High School, \$400, football tickets for St. Cloud Tech students; Jason and Kim Nies, Sartell High School, \$380, football tickets for St. Cloud Tech students; Sartell Playmaker Association, Sartell High School, \$3170, boys hockey; Sabres All Sport Booster Club, Sartell High School, \$10,000, sports psychology services; Marie and Mitch Pangerl, Sartell Middle School, pumpkins: value \$300, PBIS activity; Walmart, Sartell Middle School, pencils/pens/notebooks

A.5.d Accept Resignations and Release of Employments:
Resignations

Name	Location	Position	Effective Date
Sandra Rakke	SHS	food service worker	10/16/24

Retirements

Name	Location	Position	Effective Date
Julie Hagen	RIS	MTSS interventionist	12/31/24
Lisa Lindbloom	SMS	media aid	1/3/25

A.5.e Approve Personnel Staff Changes:

New Employees:

	Name	Bldg.	Position	Compensation	Change	Effective Date
1.	Melissa Anderson	Transportation	substitute van driver	\$23.48/hour Type III, Step 1	additional sub	9/30/24
2.	Linnea Bouri	Transportation	substitute bus monitor	\$15.50/hour	additional sub	9/30/24

3.	Kyle Breitzkreutz	SMS	boys' basketball coach	\$3,407 (6.35 percent) BA, Step 5	replacing Greg Roering	1/2/25
4.	Beth Busse	SHS	food service worker	\$17.45/hour RI, Step 1	replacing Sandra Rakke	11/20/24
5.	Sue Davenport	SMS	temporary cook's helper (LTS)	\$19.35/hour RIII, Step 1	LTS for Angela Fasen	10/28/24
6.	Hailey Eckerman	Transportation	substitute bus monitor	\$15.50/hour	additional sub	9/30/24
7.	Angela Fasen	ORELC	temporary head cook (LTS)	\$24.35/hour RV, Step 3	LTS for Karen Klein	10/28/24
8.	Dave Gunderson	SMS	girls' basketball coach	\$3,105 (6.35 percent) BA, Step 1	replacing James Schyma	10/21/24
9.	Megan Heidenreich	Districtwide	substitute health assistant	\$20/hour	additional sub	10/7/24
10.	Sage Heitz	SHS	assistant Knowledge Bowl coach	\$2,200 (4.5 percent) BA, Step 1	replacing Julie Schnettler	11/4/24
11.	Sonya Helms	PMPS	head cook I	\$25.88/hour RV, Step 4	replacing Janice Sweeter	11/18/24
12.	Kaitlin King	DSC	school board secretary 7/1/24-9/30/24	\$750/month	replacing Marie Pangerl	7/1/24
13.	Danlynn Kolstad	SMS	cook's helper	\$23.09/hour RIII, Step 4	replacing Sonya Helms	11/11/24
14.	Emily Mehr	ORELC	ECFE	\$35/hour	new position	10/21/24
15.	Marriah Michaelis	SMS	cashier	\$18.48/hour RII, Step 1	replacing Danlynn Kolstad	11/7/24
16.	Jody Schave	Districtwide	substitute cleaner	\$18.48/hour	additional sub	9/24/24
17.	Rhiann Schmidt	Transportation	bus driver	\$26.09/hour Reg Route, Step 1	additional driver	9/30/24

18.	Michael Schmitt	SMS	food service worker	\$17.45/hour RI, Step 1	replacing Robin Weyer	9/30/24
19.	Teagin Schmitz	PMPS	food service worker	\$17.45/hour RI, Step 1	replacing Melinda Shaw	10/23/24
20.	Melinda Shaw	SMS	food service worker	\$18.54/hour RI, Step 2	replacing Marriah Michaelis	11/6/24
21.	Brenda Skarbonkiewicz	Transportation	substitute bus monitor	\$15.50/hour	additional sub	9/24/24
22.	Brenda Skarbonkiewicz	Transportation	substitute van driver	\$23.48/hour Type III, Step 1	additional sub	9/24/24
23.	Sarah Steiner	Transportation	substitute van driver	\$23.48/hour Type III, Step 1	additional sub	9/30/24
24.	Mary Swanson	SMS	community education robotics supervisor	\$20/hour	new position	10/22/24
25.	Alyssa Tasto	SMS	sixth-grade play director	\$2,254 (4.5 percent) BA, Step 2	replacing Brooklyn Riggs	12/9/24
26.	Sarah Theisen	SMS	musical set painter	\$1,154 (2.25 percent) BA, Step 3	replacing Kathi Hammer	8/26/24
27.	Claire Thorn	SMS	girls' basketball coach	\$3,105 (6.35 percent) BA, Step 1	replacing Lisa Thielen	10/21/24
28.	Tristen Varney	SMS	wrestling coach	\$3,105 (6.35 percent) BA, Step 1	replacing Paul Plombon	11/18/24
29.	Kimberlin Vilorio	Districtwide	substitute cleaner	\$15.50/hour	additional sub	9/7/24
30.	Anthony Weigel	SHS	mock trial advisor	\$1,100 (2.25 percent) BA, Step 1	replacing James Sinkel	10/28/24

Renewals (1-year positions):

	Name	Bldg.	Position	Compensation	Change	Effective Date
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31.	Milo Allen	SHS	assistant wrestling coach (50%)	\$3,128 (10.5 percent) BA, Step 10	renewal	10/2/24
32.	Nick Asplund	SHS	assistant FIRST robotics (50%)	\$839 (3.35 percent) BA, Step 2	renewal	10/2/24
33.	Chris Biegner	SHS	assistant boys' hockey	\$6,257 (10.5 percent) BA, Step 10	renewal	10/2/24
34.	Jackie Braun	SMS	boys' swimming coach	\$3,256 (6.35 percent) BA, Step 3	renewal	10/2/24
35.	Kirby Daubanton	SMS	girls' basketball coach	\$3,256 (6.35 percent) BA, Step 3	renewal	10/2/24
36.	Kendra Erickson	SMS	boys' swimming coach	\$3,256 (6.35 percent) BA, Step 3	renewal	10/2/24
37.	Dylan Erickson-Thoemke	SMS	speech coach	\$2,254 (4.5 percent) BA, Step 2	renewal	10/2/24
38.	Angela Fasen	SMS	sixth-grade play costume design	\$1,180 (2.25 percent) BA, Step 4	renewal	12/9/24
39.	Collin Franz	SMS	boys' basketball coach	\$3,256 (6.35 percent) BA, Step 3	renewal	10/2/24
40.	Karrie Fredrickson	SHS	concessions winter	\$1,341 (2.25 percent) BA, Step 10	renewal	10/2/24
41.	Jack Grabinski	SHS	boys' diving coach	\$4,758 (9.5 percent) BA, Step 2	renewal	10/2/24
42.	Austion Guggenberger	SHS	assistant boys' hockey	\$5,758 (10.5%) BA, Step 6	renewal	10/2/24
43.	Ryan Hacker	SHS	head boys' hockey coach	\$9,185 (14.5 percent) BA, Step 13	renewal	10/2/24
44.	Taylor Harren	SHS	assistant gymnastics	\$4,871 (9.5 percent) BA, Step 3	renewal	10/2/24
45.	Jacob Hennigs	SMS	jazz band	\$1,207 (2.25 percent) BA, Step 5	renewal	10/2/24

46.	Mark Henrich	SHS	junior varsity girls' basketball	\$6,257 (10.5 percent) BA, Step 10	renewal	10/2/24
47.	Breanna Hess	SHS	head girls' hockey coach	\$7,607 (14.5 percent) BA, Step 4	renewal	10/2/24
48.	Jason Huschle	SHS	assistant girls' basketball	\$6,257 (10.5 percent) BA, Step 10	renewal	10/2/24
49.	Sam Jarnot	SHS	assistant boys' basketball	\$6,257 (10.5 percent) BA, Step 10	renewal	10/2/24
50.	Paige Jensen	SHS	assistant girls hockey	\$5,384 (10.5 percent) BA, Step 3	renewal	10/2/24
51.	Kelli Killmer	SHS	one-act play director	\$3,188 (5.35 percent) BA, Step 10	renewal	10/2/24
52.	AnneMarie Kimble	SHS	assistant Nordic ski	\$4,984 (9.5 percent) BA, Step 4	renewal	10/2/24
53.	Alexander King	SHS	knowledge bowl head coach	\$2,468 (4.5 percent) BA, Step 6	renewal	10/2/24
54.	Nick Koubsky	SHS	junior varsity boys' basketball	\$6,257 (10.5 percent) BA, Step 10	renewal	10/2/24
55.	Chad Krauel	SMS	ski club	\$1,341 (2.25 percent) BA, Step 10	renewal	10/2/24
56.	Jennifer LaBonne	SHS	assistant gymnastics	\$4,758 (9.5 percent) BA, Step 2	renewal	10/2/24
57.	Tyler LaBonne	SHS	head gymnastics coach	\$7,918 (12.5 percent) BA, Step 13	renewal	10/2/24
58.	Dave Lumley	SHS	jazz instructor II (50 percent)	\$1,594 (5.35 percent) BA, Step 10	renewal	10/2/24
59.	Katie Martin	SHS	head girls' basketball coach	\$9,185 (14.5 percent) BA, Step 13	renewal	10/2/24
60.	Darrin Martinson	SMS	jazz band	\$1,341 (2.25 percent) BA, Step 10	renewal	10/2/24

61.	Kelly McCarney	SHS	head dance coach	\$9,185 (14.5 percent) BA, Step 13	renewal	10/2/24
62.	Josh Meader	SHS	assistant girls' basketball	\$5,758 (10.5 percent) BA, Step 6	renewal	10/2/24
63.	Noel Meyer	SHS	assistant wrestling coach	\$6,007 (10.5 percent) BA, Step 8	renewal	10/2/24
64.	Leah Mockenhaupt	SMS	Sabre Singers	\$1,234 (2.25 percent) BA, Step 6	renewal	9/24/24
65.	Marcus Oistad	SHS	head boys' basketball coach	\$9,185 (14.5 percent) BA, Step 13	renewal	10/2/24
66.	Cody Olson	SHS	head wrestling coach	\$8,640 (14.5 percent) BA, Step 10	renewal	10/2/24
67.	Jason Omann	SHS	assistant boys' hockey	\$5,384 (10.5 percent) BA, Step 3	renewal	10/2/24
68.	Alexis Phillips	SHS	assistant dance coach	\$5,758 (10.5 percent) BA, Step 6	renewal	10/2/24
69.	Ryan Plaza	SHS	assistant speech coach	\$2,307 (4.5 percent) BA, Step 3	renewal	10/2/24
70.	Ryan Plaza	SMS	knowledge bowl coach (50 percent)	\$563 (2.25 percent) BA, Step 2	renewal	10/2/24
71.	Tenley Quesnell	SHS	assistant gymnastics	\$4,758 (9.5 percent) BA, Step 2	renewal	10/2/24
72.	Greg Roering	SMS	girls' basketball coach	\$3,784 (6.35 percent) BA, Step 10	renewal	10/2/24
73.	Luke Rude	SMS	ski club	\$1,314 (2.25 percent) BA, Step 9	renewal	10/2/24
74.	Jenna Runge	SHS	assistant dance coach (50 percent)	\$2,879 (10.5 percent) BA, Step 6	renewal	10/2/24
75.	Jared Saue	SHS	ninth-grade boys' basketball	\$5,633 (10.5 percent) BA, Step 5	renewal	10/2/24

76.	Michael Schroden	SHS	assistant Nordic ski	\$5,210 (9.5 percent) BA, Step 6	renewal	10/2/24
77.	Sloan Schwarzentraub	SHS	assistant dance coach (50 percent)	\$2,692 (10.5 percent) BA, Step 3	renewal	10/2/24
78.	Gene Severson	SHS	ninth-grade boys' basketball	\$6,257 (10.5 percent) BA, Step 10	renewal	10/2/24
79.	Austin Southers	SMS	sixth-grade play lighting/sound	\$1,127 (2.25 percent) BA, Step 2	renewal	12/9/24
80.	Josh Stewart	SMS	wrestling coach	\$3,784 (6.35 percent) BA, Step 10	renewal	10/2/24
81.	Ryan Swanson	SHS	FIRST robotics advisor	\$3,188 (5.35 percent) BA, Step 10	renewal	10/2/24
82.	Jeff Swenson	SMS	boys' basketball coach	\$3,784 (6.35 percent) BA, Step 10	renewal	10/2/24
83.	Lori Techam	SHS	assistant girls' wrestling coach	\$5,259 (10.5 percent) BA, Step 2	renewal	10/2/24
84.	Joseph Teff	SHS	assistant Nordic ski	\$5,661 (9.5 percent) BA, Step 10	renewal	10/2/24
85.	Tracey Watkin	SMS	sixth-grade play set design	\$1,341 (2.25 percent) BA, Step 10	renewal	12/9/24
86.	Tracey Watkin	SHS	one-act play technical director	\$1,996 (3.35 percent) BA, Step 10	renewal	10/2/24
87.	Raleigh Woodruff	SHS	10-grade boys' basketball	\$5,883 (10.5 percent) BA, Step 7	renewal	10/2/24

Leaves of Absence:

	Name	Bldg.	Position	Action	Expected Duration
88.	Hannah Gelhar	SHS	FCS teacher	LOA	3/31/25-5/30/25
89.	Emma Jarnot	PMPS	SLP	LOA	3/31/25-5/30/25
90.	Karen Klein	ORELC	head cook	LOA	10/31/24-12/13/24
91.	Jenna Muehlbauer	SHS	food service worker	LOA	11/19/24-2/11/25
92.	Nancy Neiters	PMPS	paraprofessional	LOA	10/2/24-11/8/24
93.	Paul Plombon	SMS	SPED teacher	LOA	3/10/25-4/1/25

A.5.f IT Agreement City of Sartell & ISD 748

A.5.g Sartell Education Association READ Act Memorandum of Understanding

A.5.h Clerical Unit Memorandum of Understanding

B.1 Sabre Star Report:

Angela Safran presented the Sabre Star Award to Tami Fernholz.

B.2 School Board Student Representative Report:

- Benett Prose introduced Emily Schlangen, who will join him at school board meetings.
- ORELC is learning about bus safety. PreK students focused on friendships and problem solving in October. Looking forward to fall festival. Kindergarten students toured the fire station and finished a unit on the five senses.
- Pine Meadow got a grant to get hammocks for outdoor reading area.
- RIS celebrated Homecoming parade float victory.
- ORELC/RIS/Pine Meadow raised \$52,000 for PTO Walkathon fundraiser.
- SMS students have been providing Spanish lessons in some Riverview classrooms. Fifth grade is planning school-wide sock drive and celebratory sock hop. Terrence Tally spoke on never giving up. Also had a PBIS Incentive day and pumpkin decorating. Family/teacher conferences currently happening.
- SHS finished Homecoming festivities. Raised more than \$1,000 for St. Cloud Cancer Center and made Boo Baskets for the Cancer Center as well. Tenth-graders attended Epic.

B.3 Superintendent Report:

- Superintendent Rivard conducted 108 meetings in his first 100 days. Built relationships in the community and learned of strengths and opportunities for improvement in the district.
- Superintendent Rivard recognized noteworthy student and staff accomplishments.
- Principal and director evaluations have been updated.
- Student Mental Health Services have been added through Greater Minnesota Family Services.

B.4 District Finance Report:

- Joe Prom provided the budget through September as an attachment to the board agenda.
- Made note that 62 percent of capital fund has been spent due to technology refresh over the summer.
- Explained the resolution to be discussed in action items tonight, regarding funding for indoor air quality project at Riverview and outdoor improvements at SHS, was submitted to MDE for review and comment on 10/17.
- Audit will be presented at November school board meeting.

B.5 School Board Committee Reports:

- Benton-Stearns Education District – No update
- Career & Technical Education – Will meet Wednesday, Oct. 30
- Communication & Technology – No Update
- Community Education Advisory – Will meet Wednesday, Nov. 6
- Finance & Personnel – Will meet Thursday, Nov. 14
- Legislative Network and Schools Advocating for Fair Funding – Smith and Moehrle: Discussed the reorganization and rename. A presentation was given at the last meeting regarding these changes, a political survey and legislative platform aimed at equitable funding. Smith can provide a video link and Moehrle can share an information packet.
- Negotiations – Moehrle: Paraprofessional negotiations are still underway. Two future meetings are currently scheduled.

- Operations & Facilities – No Update
- Policy – No Update
- Sartell Senior Connection – Moehrle: There will be events in December and January aimed at recruiting new members. See website.
- Comprehensive Achievement and Civic Readiness – Larson: Working to complete the annual goal report by December, as required by MDE. Goals have been updated to be challenging yet attainable. They also reviewed MDE Report Card and Sartell is one of few districts to show improvement in reading, math and science.

C. ACTION ITEMS

C.1 Approve Policies 206 and 504

- Motion to approve Policies 206 and 504 made by Smith and seconded by Moehrle. All in favor. Motion carried.

C.2 Ballot Questions for Referendum

- Motion to approve Resolution calling for Special Election on Feb. 11, 2025 made by Nies and seconded by Meling.
 - Discussion Notes:
 - Subject to approval of the review and comment sent to MDE.
 - Funding for Riverview includes electrical upgrade and a backup generator as necessitated by the new system.

A role call vote was taken.

Aye votes from Scott Wenshau, Jason Niess, Tricia Meling, Matt Moehrle, Emily Larson and Jen Smith

Nay votes from no one.

All in favor. None opposed. Motion carried.

D. DISCUSSION

D.1 School Board Orientation

No members have reservations about use of MSBA New Board Member Orientation At a Glance.

D.2 Official Revision of Board Policies 410, 412, and 413

E. ADJOURNMENT

A motion to ADJOURN THE MEETING at 7:05 p.m. was made by Moehrle and seconded by Larson. All in favor. Motion carried.

/s/ Emily Larson, clerk

Publish: Dec. 6, 2024