

REGULAR SCHOOL BOARD MEETING  
SARTELL-ST. STEPHEN PUBLIC SCHOOLS INDEPENDENT SCHOOL DISTRICT NO 748  
FEB. 24, 2025 • DISTRICT SERVICE CENTER BOARDROOM

The regular school board meeting of Independent School District 748 was called to order at 6:30 p.m. by Acting Chair Tricia Meling. Members present: Meling; Matt Moehrle, vice chair; Emily Larson, clerk; Chelsea Thielen, treasurer; Jen Smith, director; Scott Wenshau, director; and Michael Rivard, superintendent. Members absent: None

The Pledge of Allegiance was said.

A motion was made by Smith and seconded by Larson to APPROVE THE AGENDA AS PRESENTED. All in favor. Motion carried.

The Board revisited the previous nominations of Tricia Meling and Jen Smith for the position of Board Chair. Acting Board Chair Meling opened the floor for further nominations. No additional nominations were received. Discussion was held. A vote was called. Voting for Meling were Moehrle, Meling and Thielen. Voting for Smith were Larson, Smith and Wenshau. The vote resulted in a tie and the Board Chair was not elected.

There were no requests to speak at the Public Forum.

A motion was made by Moehrle and seconded by Smith to APPROVE CONSENT ITEMS A.6.a-A.6.e AS PRESENTED BELOW. Monthly donations were read aloud by Thielen. All in favor. Motion carried.

A.6.aMinutes of the Regular School Board Meeting held on Jan. 27, 2025  
Minutes of the School Board Work Session held on Feb. 6, 2025  
Minutes of Election Canvassing Meeting held on Feb. 19, 2025

A.6.bChecks in the amount of \$1,201,869.86 as presented:

General Fund	603,921.53
Food Service Fund	188,279.59
Transportation Fund	247,098.35
Community Service Fund	10,975.17
Capital Expenditure Fund	87,926.41
Activity Accounts	22,271.44
Internal Service Fund	41,397.37

Check numbers 191681 – 191930

AP ACH History in the amount of \$4,456.42 as presented:

General Fund	3,443.52
Food Service Fund	78.85
Activities Accounts	934.05

Check numbers 242500116 – 242500133

Receipts in the amount of \$4,982,872.62 as presented:

General Fund	4,476,075.82
Food Service Fund	330,127.23
Community Service Fund	82,526.73
Debt Service Fund	50,611.14
Activity Accounts	35,654.64
Internal Service Fund	7,877.06

Receipts 53974 – 54108

Wire transfers in the amount of \$1,679,919.03 as presented:

General Fund	1,387,309.80
Food Service Fund	55,147.85
Transportation Fund	21,310.35
Community Service Fund	32,989.88
Capital Expenditure Fund	1,420.02
Activity Accounts	8,025.00
Internal Service Fund	173,716.13

Wire transfers 202400462 – 202400531

A.6.c Approve resolution accepting the following donations:  
Sabres All Sport Booster Club, Sartell High School, \$750, gymnastics; Sartell Fastpitch Softball Association Sartell High School, \$6,470, softball windscreen; Magnifi Financial Credit Union, Sartell High School, \$500, softball; DeZurik, Sartell High School, \$1,500, Sabre Robotics; Pellco Machine, Sartell High School, \$1,000, Sabre Robotics; Plumski Engineering & Repair, Sartell High School, \$250, Sabre Robotics; PMMI Foundation, Sartell High School, \$2,500, Sabre Robotics; Full Circle Water, Sartell High School, Materials: value \$257.40, technology education; Sabres All Sport Booster Club, Sartell High School, \$407.49, boys’ tennis.

FRSecure, Sartell High School, \$1,000, Sabre Robotics; J-Berd Mechanical Contractors, Sartell High School, \$150, Sabre Robotics; Sartell Fastpitch Softball Association, Sartell High School, \$488, softball; Kiwanis Club of St. Cloud, Sartell High School, \$1,000, scholarship; Bernicks Pepsi of St. Cloud, Sartell High School, \$2,000, girls’ basketball; Bernick’s Pepsi of St. Cloud, Sartell High School, \$500, Sabre Robotics; Simonson Lumber, Sartell High School, \$250, Sabre Robotics; Gene Haas Foundation, Sartell High School, \$2,750, Sabre Robotics; Huse Orthodontics, Sartell High School, \$500, Sabre Robotics

A.6.d Accept Resignations: Emslander, Molly, PMPS, cleaner,

12/4/24

A.6.e Accept Personnel Changes:

**NEW EMPLOYEES:** Bethany Bierscheid, SMS, golf coach, \$2,200 (4.5 percent), BA, Step 1, replacing Lauren Wollum, 4/1/25; Caleb Curry, SMS, baseball coach, \$2,681 (4.5 percent), BA, Step 10, replacing Brennan Rath, 4/1/25; Hannah Gelhar, SHS, The Mill supervisor – quarters 1-3, \$1,100 (2.25 percent), BA, Step 1, new position, 9/1/24; Ryan Hiltner, SHS, sound tech – spring musical (50 percent), \$604 (2.25 percent), BA, Step 5, replacing Joseph Siemieniak, 3/3/25; Marilee Lefeber, DSC, special election clerk, \$2,500, new position, 11/15/24; Brandon Nordhues, SHS, accompanist – spring musical, \$3,188 (5.35 percent), BA, Step 10, replacing Joanna Richards, 3/3/25.

Brandon Nordhues, SHS, music director – spring musical, \$3,594 (7.35 percent), BA, Step 1, replacing Joanna Richards, 3/3/25; Brooklyn Olson, OREL,C, paraprofessional, \$18.05/hour, RIV, Step 1, replacing Char Becker, 2/3/25; Ryan Plaza, SMS, track and field coach, \$2,20, (4.5 percent), BA, Step 1, replacing Rachel Tisdale, 4/1/25; McKenna Prill, SHS, set painter – spring musical, \$1,100 (2.25 percent), BA, Step 1, replacing David Nyssen, 3/3/25; Jacob Sailor, SHS, unified club advisor (50 percent), \$1,650 (6.75 percent), BA, Step 1, new position, 2/10/25; Steve Sanders, SHS, sound tech – spring musical (50 percent), \$550 (2.25 percent), BA, Step 1, replacing Joseph Siemieniak, 3/3/25.

Kylie Schnars, SMS, track and field coach, \$2,200 (4.5 percent), BA, Step 1, replacing Shannan Houghton, 4/1/25; Megan Seamans, SHS, pit conductor – spring musical, \$2,616 (5.35 percent), BA, Step 1, replacing Brandon Nordhues, 3/3/25; Porter Siltman, SHS, activities coordinator, \$55,000, change in position/additional need, 3/1/25; Emily Toebe, SHS, unified club advisor (50 percent), \$1,650 (6.75 percent), BA, Step 1, new position, 2/10/25; Savannah Swenson, RIS, food service worker, \$17.45/hour, RI, Step 1, replacing Elizabeth Golden, 2/5/25; Sara Wennerstrand, SHS, sssistant softball coach, \$4,758 (9.5 percent), BA, Step 2, new position, 3/10/25; Lauryn Winkelman, SHS, food service worker, \$17.45/hour, RI, Step 1, replacing Beth Busse, 2/5/25.

**RENEWALS** (one-year positions): Ross Anderson, SHS, head boys’ track and field, \$7,918 (12.5 percent), BA, Step 13, renewal, 3/1/25; Andrew Berger, SHS, assistant clay target coach, \$1,207 (2.25 percent), BA, Step 5, renewal, 3/1/25; Hailey Bjork, SMS, middle school softball coach, \$2,254 (4.5 percent), BA, Step 2, renewal, 3/1/25; Craig Braun, SHS, assistant boys’ golf coach, \$4,380 (7.35 percent),

BA, Step 10, renewal, 3/1/25; Lindsay Buchholz, SHS, assistant track and field, \$5,435 (9.5 percent), BA, Step 8, renewal, 3/1/25; Matt Darling, SHS, assistant varsity softball, \$4,758 (9.5 percent), BA, Step 2, renewal, 3/1/25; Kirby Daubanton, SMS, baseball coach, \$2,361 (4.5 percent), BA, Step 4, renewal, 3/1/25;.

David Deminsky, SHS, assistant baseball coach, \$5,661 (9.5 percent), BA, Step 10, renewal, 3/1/25; Aaron Dowzak, SMS, middle school softball coach, \$2,468 (4.5 percent), BA, Step 6, renewal, 3/1/25; Dylan Erickson-Thoemke, SMS, middle school golf coach, \$2,254 (4.5 percent), BA, Step 2, renewal, 3/1/25; Amy Finnern, SHS, assistant track and field (50 percent), \$2,605 (9.5 percent), BA, Step 6, renewal, 3/1/25; Brady Finnern, SHS, assistant track and field, \$5,661 (9.5 percent), BA, Step 10, renewal, 3/1/25; Caleb Forberg, SHS, assistant boys’ tennis coach, \$3,856 (7.35 percent), BA, Step 4, renewal, 3/1/25; Karrie Fredrickson, SHS, high school concessions, \$1,341 (2.25 percent), BA, Step 10, renewal, 3/1/25; Greg Henning, SHS, assistant track and field, \$5,661 (9.5 percent), BA, Step 10, renewal, 3/1/25; Ryan Hiltner, SHS, spring musical light designer, \$1,314 (2.25 percent), BA, Step 9, renewal, 3/1/25.

Mike Holman, SHS, ninth-grade baseball, \$5,661 (9.5 percent), BA, Step 10, renewal, 3/1/25; Jason Huschle, SHS, head boys’ golf coach, \$5,435 (9.5 percent), BA, Step 8, renewal, 3/1/25; Nathan Keller, SHS, assistant boy’s lacrosse, \$5,210 (9.5 percent), BA, Step 6, renewal, 3/1/25; Kelli Killmer, SHS, spring musical director, \$6,257 (10.5 percent), BA, Step 10, renewal, 3/1/25; Kelli Killmer, SHS, spring musical costumer, \$1,180 (2.25 percent), BA, Step 4, renewal, 3/1/25; Madison Loomis, SHS, junior varsity softball coach, \$5,435 (9.5 percent), BA, Step 8, renewal, 3/1/25; Joe Ludewig, SHS, ninth-grade softball coach, \$4,758 (9.5 percent), BA, Step 2, renewal, 3/1/25;

David Lumley, SHS, summer marching band director, \$7,448 (12.5 percent), BA, Step 10, renewal, 3/1/25; Chris Magnuson, SHS, assistant baseball coach, \$5,661 (9.5 percent), BA, Step 10, Renewal, 3/1/25; Kristin Martens, SMS, middle school golf coach, \$2,254 (4.5 percent), BA, Step 2, renewal, 3/1/25; Paul Moe, SHS, head clay target coach, \$2,628 (4.5 percent), BA, Step 9, renewal, 3/1/25; Lara Moline, SHS, summer marching band assistant director, \$4,984 (9.5 percent), BA, Step 4, renewal, 3/1/25; Jake Nelson, SHS, assistant boys’ lacrosse, \$4,984 (9.5 percent), BA, Step 4, renewal, 3/1/25; Joseph Nelson, SHS, ninth-grade baseball, \$4,817 (9.5 percent), BA, Step 3, renewal, 3/1/25; Carter Neuenchwander, SMS, baseball coach, \$2,307 (4.5 percent),

BA, Step 3, renewal, 3/1/25; Jerome Nemanich, SHS, head baseball coach, \$7,918 (12.5 percent), BA, Step 13, renewal, 3/1/25.

Marcu Oistad, SMS, boys’ tennis coach, \$2,681 (4.5 percent), BA, Step 10, renewal, 3/1/25; Carter Olson, SMS, track and field Coach, \$2,254 (4.5 percent), BA, Step 2, renewal, 3/1/25; Joey Olson, SMS, baseball coach, \$2,681 (4.5 percent), BA, Step 10, renewal, 3/1/25; Karlee Pfaff, SHS, head softball coach, \$6,558 (12.5 percent), BA, Step 4, renewal, 3/1/25; Jared Saue, SHS, head boys’ tennis coach, \$5,097 (9.5 percent), BA, Step 5, renewal, 3/1/25; Holli Sauerer, SHS, summer colorguard instructor, \$5,210 (9.5 percent), BA, Step 6, renewal, 3/1/25; Brad Scherer, SHS, head girls’ golf coach, \$4,984 (9.5 percent), BA, Step 4, renewal, 3/1/25; Rich Schimenek, SHS, assistant track and field, \$5,661 (9.5 percent), BA, Step 10, renewal, 3/1/25; Corey Schueller, SHS, assistant girls’ golf coach, \$3,856 (7.35 percent), BA, Step 4, renewal, 3/1/25; Maddie Schug, SMS, track and field coach, \$2,307 (4.5 percent), BA, Step 3, renewal, 3/1/25.

Joe Schulte, SHS, assistant clay target (50%), \$617 (2.25 percent), BA, Step 6, renewal, 3/1/25; Chris Schumer, SMS, middle school softball Coach, \$2,254 (4.5 percent), BA, Step 2, renewal, 3/1/25; James Schyma, SMS, baseball coach, \$2,254 (4.5 percent), BA, Step 2, renewal, 3/1/25; Megan Seamans, SHS, spring musical choreographer, \$1,956 (3.35 percent), BA, Step 9, renewal, 3/1/25; Marja Sorensen, SMS, middle school golf coach, \$2,254 (4.5 percent), BA, Step 2, renewal, 3/1/25; Jeff Swenson, SHS, 10th-grade baseball, \$5,661 (9.5 percent), BA, Step 10, renewal, 3/1/25; Tron Trondson, SHS, head boys’ lacrosse, \$6,261 (12.5 percent), BA, Step 2, renewal, 3/1/25; Tracey Watkin, SHS, spring musical tech director, \$3,188 (5.35 percent), BA, Step 10, renewal, 3/1/25; Raleigh Woodruff, SHS, assistant track and field, \$5,661 (9.5 percent), BA, Step 10, renewal, 3/1/25.

**LEAVES OF ABSENCE:** Nicole Ackerman, OREL, C, paraprofessional, LOA, intermittent 1/1/25-6/1/25; Quinn Anderson, RIS, head custodian, LOA, intermittent 4/14/25-11/3/25; Joy Bemboom, PMPS, SPED teacher, LOA, 2/5/25-3/19/25; Connie Felix, PMPS, lunch supervisor, LOA, 1/2/25-3/3/25; Carrie Gapinski, OREL, C, social worker, LOA, 2/18/25-3/3/25; Terri Johnson, OREL, C, paraprofessional, LOA, 3/5/25-4/1/25; Danlynn Kolstad, SMS, cook’s helper, LOA, 3/12/25-3/31/25; Kyle Olson, SHS, SMS, RIS, DAPE teacher, LOA, 3/3/25-3/21/25; Kyle Olson, SHS, SMS, RIS, DAPE teacher, LOA, 5/5/25-5/23/25; Tyra Schlichting, DSC, food service secretary, LOA, 5/1/25-8/4/25.

B. REPORTS

B.1 Sabre Star Report:

• Oak Ridge Early Learning Center Principal Julia Bjerke presented Jacob Hennigs with the January Sabre Star Award.  
• Sartell High School Principal Shayne Kusler presented Sarah Crandall with the February Sabre Star Award.

B.2 School Board Student Representative Report:

• High School Students and Student Board Representatives Emily Schlangen and Bennett Prose reported on the exciting things happening around the district.

B.3 Superintendent Report:

• Dr. Rivard expressed his gratitude to all those who contributed to the success of the special election.  
• Dr. Rivard recognized school board member Jen Smith for receiving the MSBA Director’s Award

B.4 District Finance Report:

• Director of Business Joe Prom presented the district’s finance report.

B.5 School Board Committee Reports:

• Benton Stearns Education District: Two potential sites are currently under consideration for a new facility.  
• Communication & Technology: The new website will go live around spring break. A new DHS Tracker Grant has been introduced to help offset the cost of testing our network’s security.  
• Legislative Network & SAFF: March 10 will be the MSBA Day at the Capitol. March 18 is the SAFF Day at the Capitol.  
• Comprehensive Achievement and Civic Readiness: An update was given regarding the presentation on the new class offerings at the high school for the upcoming school year.  
• Senior Connection: The Joe Schmidt dinner was a great success.  
• Finance & Personnel: The preliminary budget will be dependent on what the legislature does in April.  
• Policy: Policies 417 and 425 will be revisited at the April policy meeting.

C. ACTION ITEMS

C.1 A motion was made by Moehrle and seconded by Smith to APPROVE RESOLUTION RELATING TO GENERAL OBLIGATION SCHOOL BUILDING BONDS, SERIES 2025A. All in favor. Motion carried.

C.2 A motion was made by Moehrle and seconded by Thielen to APPROVE THE AMENDED SCHOOL DISTRICT CALENDAR FOR THE 2025-26 SCHOOL YEAR. Discussion was held. All in favor. Motion carried.

C.3 A motion was made by Smith and seconded by Larson to APPROVE RESOLUTION ALLOWING FOR POTENTIAL BUDGET ADJUSTMENTS. All

in favor. Motion carried.

C.4 A motion was made by Thielen and seconded by Smith to APPROVE POLICIES 522, 606, 606.1 and 620. All in favor. Motion carried.

D. DISCUSSION

D.1 Superintendent Mid-Year Evaluation: An update was given on the superintendent’s mid-year evaluation held in a closed session on Feb. 6, 2025.

D.2 First reading of Policy 501: Almost all changes were statutory from MSBA.

E. ADJOURNMENT

A motion to ADJOURN THE MEETING at 8:04 p.m. was made by Smith and seconded by Larson. All in favor. Motion carried.

F. UPCOMING DATES

• Board Work Session - Thursday, March 6, 2025  
• Regular School Board Meeting - Monday, March 17, 2025

/s/ Emily Larson, clerk

Publish: March 21, 2025