

REGULAR SCHOOL BOARD MEETING
SARTELL-ST. STEPHEN PUBLIC SCHOOLS INDEPENDENT SCHOOL DISTRICT NO 748
MARCH 17, 2025 • DISTRICT SERVICE CENTER BOARDROOM

A.1 The regular school board meeting of Independent School District 748 was called to order at 6:30 p.m. by Acting Chair Tricia Meling. Members present: Meling; Matt Moehrle, vice chair; Emily Larson, clerk; Chelsea Thielen, treasurer; Jen Smith, director, and Michael Rivard, superintendent. Members absent: Scott Wenshau, director

A.2 The Pledge of Allegiance was said.

A.3 A motion was made by Larson and seconded by Smith to APPROVE THE AGENDA AS PRESENTED. All in favor. Motion carried.

A.4 The Board revisited the previous nominations of Tricia Meling and Jen Smith for the position of board chair. Acting Board Chair Meling opened the floor for further nominations. No additional nominations were received. Discussion was held.

Larson motioned to TABLE A.4 ON THE AGENDA UNTIL THERE WAS FULL BOARD PRESENCE. Seconded by Smith. All in favor. Motion carried.

A.5 There were no requests to speak at the Public Forum.

A.6 A motion was made by Smith and seconded by Larson to APPROVE CONSENT ITEMS A.6.a-A.6.d AS PRESENTED BELOW. All in favor. Motion carried.

A.6.a Minutes of the Regular School Board Meeting held on Feb. 24, 2025

Minutes of the School Board Work Session held on March 6, 2025

Minutes of the Special Meeting held on March 6, 2025

A.6.b Checks in the amount of \$734,517.62 as presented:

General Fund	338,863.70
Food Service Fund	66,563.04
Transportation Fund	06,391.37
Community Service Fund	13,099.06
Capital Expenditure Fund	52,819.35
Building Fund	10,100.00
Activity Accounts	20,464.19
Internal Service Fund	26,216.91
Check numbers 191931 – 192117	

AP ACH History in the amount of \$6,875.12 as presented:

General Fund	3,119.29
Food Service Fund	64.50
Activities Accounts	3,691.33
Check numbers 242500134 – 242500151	

Receipts in the amount of \$4,772,833.61 as presented:

General Fund	4,218,574.51
Food Service Fund	401,016.49
Community Service Fund	79,800.56
Capital Expenditure Fund	47,977.99
Activity Accounts	16,153.00
Internal Service Fund	9,311.06
Receipts 54109 – 54228	

Wire transfers in the amount of \$1,857,436.32 as presented:

General Fund	1,201,834.09
Food Service Fund	47,513.63
Transportation Fund	21,035.81
Community Service Fund	32,689.34
Capital Expenditure Fund	4,583.38
Building Fund	1,177.39
Activity Accounts	35.00
Internal Service Fund	548,567.68
Wire transfers 202400532 – 202400575	

A.6.c Accept Resignations: Sadie Amundson, PMPs, second-grade teacher, 6/2/25; Connie Felix, PMPs, lunch supervisor, 2/24/25; Ryan Frank, Transportation, bus driver, 3/14/25; Lucia Laituri, ORELC, speech-language pathologist, 6/2/25; Kaitlyn Laudenbach, SMS, paraprofessional, 3/7/25

Accept Retirements: Marianne Golembeski, RIS, third-grade teacher, 6/2/25; Diane Roob, RIS, MTSS interventionist, 6/2/25

A.6.d Accept Personnel Changes

New Employees: Kiarra Arrenholz, SMS, paraprofessional, \$18.05/hour, RIV, Step 1, replacing Kaitlyn Laudenbach, 3/12/25; Jalynn Jackson, SMS, track and field coach, \$2,200 (4.5 percent), BA, Step 1, new position, 4/1/25; Kathy Kuhl, SFX, long-term sub speech and language pathologist, \$75/hour, LTS for Emma Jarnot, 3/12/25; Adam Martin, SHS, golf coach, \$1,000, outside funded, new position, 3/17/25;

Aimee Miron, SHS, spring musical costumes, \$1,100 (2.25 percent), BA, Step 1, replacing Kelli Killmer, 3/3/25; Kelsey Pierson, PMPs, long-term sub speech and language pathologist, \$75/hour, LTS for Emma Jarnot, 4/1/25; Sue Pogatchnik, DSC, long-term sub nutrition services secretary, \$22.81/hour, RIV, Step 1, LTS for Tyra Schlichting, 4/28/25; Alisa Snyder, SMS, track and field coach, \$2,414 (4.5 percent), BA, Step 5, replacing Alex King, 4/1/25.

Leaves of Absence: Stacy Hurdt, ORELC, kindergarten teacher, LOA, 3/20/25-5/2/25; Samuel Jarnot, RIS, fifth-grade teacher, LOA, 4/1/25-4/14/25; Sandra Schotl, RIS, paraprofessional, LOA, 3/11/25-3/21/25, intermittent 4/1/25-6/2/25.

B. REPORTS

B.1 Sabre Star Report:

• Sartell Middle School Principal Angela Safran presented Kim Hess with the March Sabre Star Award.

B.2 Winter Activities Report:

• Activities Director Bruce Thompson and students from

girls' and boys' basketball, girls' and boys' Nordic ski, girls' and boys' hockey, speech, DECA, math league, mock trial, boys' wrestling, boys' swim and dive, girls' dance, knowledge bowl, one-act play and girls' gymnastics presented highlights from the winter activity season.

B.3 Native American Indigenous Parent Advisory Committee (NAIPAC) Report:

• Chair Lynne Rieckens presented a letter of concurrence to the Sartell-St. Stephen School District.

B.4 School Board Student Representative Report:

• High School Student and Student Board Representative Emily Schlangen reported the exciting things happening around the district.

B.5 Superintendent Report:

• The district-wide survey is tentatively planned to go out April 28-May 2.

• Administration is exploring having Sunday open gym times for our community.

B.6 District Finance Report:

• Director of Business Joe Prom presented the district's finance report.

B.7 School Board Committee Reports:

• Benton Stearns Education District: The next meeting will be Wednesday, March 19; Vice Chair Moehrle will have more information to share following this meeting.

• Community Education Advisory: There is a new Angel Fund option on the Community Ed webpage. Donations can be made to ensure all families have access to Community Education classes.

• Legislative Network & SAFF: A committee hearing was attended regarding replacing the 9-12 grade MCA test with the ACT/SAT test.

• Negotiations: Written intent was received from the Teacher's Union for negotiations.

• Sartell Senior Connection: A Puzzle Contest event will be held on April 26 and Tunes and Trucks event will be held on June 10.

C. ACTION ITEMS

C.1 A motion was made by Moehrle and seconded by Smith to APPROVE THE RESOLUTION ACCEPTING DONATIONS. The donations were read aloud by Smith. All in favor. Motion carried.

Donations:

Miller Auto Plaza, Sartell High School, \$2,500, Sabre Robotics; Community Theatre Supporters, Sartell Middle School, \$635, sixth-grade spring play; Sabres All-Sport Booster Club, Sartell High School, \$1,460, girls' soccer.

Sabres All-Sport Booster Club, Sartell High School, \$513.06, girls' golf; Lane Pille, ISD #748, musical instruments, value: \$2,890, music department; Gene Haas Foundation, Sartell High School, \$2,750, Sabre Robotics; Central Canvas Manufacturing Inc., Sartell High School, materials/labor value: \$4,100, golf project

C.2 A motion was made by Smith and seconded by Larson to RESCIND POLICIES 606.1 (old from August 2023), 606.2, 606.4, and 606.5. Discussion was held. All in favor. Motion carried.

A motion was made by Moehrle and seconded by Thielen to RESCIND POLICY 606.3. All in favor. Motion carried.

D. DISCUSSION

D.1 Second reading of Policy 501: There was no additional discussion.

E. ADJOURNMENT

A motion to ADJOURN THE MEETING at 7:41 p.m. was made by Thielen and seconded by Larson. All in favor. Motion carried.

F. UPCOMING DATES

• Board Work Session - Thursday, April 3, 2025
 • Regular School Board Meeting - Monday, April 21, 2025 at St. Stephen City Hall

/s/ Emily Larson, clerk

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