

REGULAR SCHOOL BOARD MEETING

SARTELL-ST. STEPHEN PUBLIC SCHOOLS INDEPENDENT SCHOOL DISTRICT NO 748

MAY 19, 2025 • SARTELL HIGH SCHOOL

A.1 The regular school board meeting of Independent School District 748 was called to order at 6:30 p.m. by Acting Chair Tricia Meling. Members present: Meling, acting chair; Matt Moehrle, vice chair; Emily Larson, clerk; Chelsea Thielen, treasurer; Jen Smith, director; Scott Wenshau, director; Michael Rivard, superintendent. Members absent: None

A.2 The Pledge of Allegiance was said.

A.3 The Board revisited the previous nominations of Tricia Meling and Jen Smith for the position of Board Chair. Acting Board Chair Meling opened the floor for further nominations. No additional nominations were received. A vote was called.

- Votes for Meling: Thielen, Moehrle and Meling
- Votes for Smith: Wenshau, Larson and Smith

The vote resulted in a tie and the Board Chair was not elected.

A.4 A motion was made by Larson and seconded by Thielen to APPROVE THE AGENDA AS PRESENTED. All in favor. Motion carried.

A.5 There were no requests to speak at the Public Forum.

A.6 A motion was made by Smith and seconded by Larson to APPROVE CONSENT ITEMS A.6.a-A.6.d AS PRESENTED BELOW. All in favor. Motion carried.

A.6.a Minutes of the Regular School Board Meeting held on April 21, 2025.
Minutes of the School Board Work Session held on May 1, 2025

A.6.b Checks in the amount of \$1,269,107.92 as presented:

General Fund	601,669.29
Food Service Fund	203,667.01
Transportation Fund	256,577.46
Community Service Fund	15,126.65
Capital Expenditure Fund	82,753.94
Building Fund	33,042.50
Activity Accounts	39,829.34
Internal Service Fund	36,441.73
Check numbers 192333 – 192618	

AP ACH History in the amount of \$8,903.59 as presented:

General Fund	8,313.70
Food Service Fund	14.00
Activities Accounts	575.89
Check numbers 242500168 – 242500190	

Receipts in the amount of \$5,891,306.76 as presented:

General Fund	5,373,295.60
Food Service Fund	317,237.58
Community Service Fund	158,581.96
Activity Accounts	32,880.56
Internal Service Fund	9,311.06
Receipts 54347 – 54480	

Wire transfers in the amount of \$2,138,801.15 as presented:

General Fund	1,224,204.05
Food Service Fund	52,627.43
Transportation Fund	20,041.61
Community Service Fund	37,322.17
Capital Expenditure Fund	4,506.19
Activity Accounts	2,621.20
Internal Service Fund	797,478.50
Wire transfers 202400638 – 202400709	

A.6.c Accept Resignations/Retirements:
RESIGNATIONS: Kayla Vadnais, RIS, paraprofessional, 5/30/25; Lauryn Winkelman, SHS, food service worker, 5/19/25
RETIREMENTS: Karen Klein, OREL, cook, 5/30/25

A.6.d Accept Personnel Changes:
New Employees: Michael Carlson, SMS, art teacher, \$78,888, MA10, Step 13, replacing Lily Brutger, 8/25/25; Rachel Eckert, SMS, special education teacher, \$51,274, BA, Step 3, re-assignment due to student need, 8/25/25; Joseph Karsky, SHS, custodian, \$19.35/hour, RIII, Step 1, replacing Brandon Mayse, 4/28/25; Erin Nies, OREL, kindergarten teacher, \$78,888, MA10, Step 13, replacing Jenna Scott, 8/25/25; Andrea Potter, SMS, science teacher, \$61,960, BA, Step 12, replacing Hannah Nelson, 8/25/25; Brittney Schoephoerster, RIS principal, \$127,600, replacing Zach Dingmann, 7/1/25; Michelle Shouse, OREL, head cook I, \$29.86/hour, RV, Step 7, replacing Karen Klein, 8/18/25; Porter Siltman, SHS, DECA advisor, \$1,638 (3.35 percent), BA, Step 1, replacing Jessica Cantore,8/18/25; Lisa Thielen, SMS, special education teacher, \$81,936,MA20, Step 13, re-assignment due to student need, 8/25/25; Kate Turner, SMS, counselor, \$73,420,

MA20, Step 6, replacing Maddie Schug, 8/25/25
Leaves of Absence: Jackie Huver, SHS, paraprofessional, LOA, intermittent 5/5/25-5/30/25; Julie Schnettler, RIS, paraprofessional, LOA, 25-26 SY

B. REPORTS

B.1 Sabre Star Report:
• Pine Meadow Primary School Principal Sara Nelson presented Kellie Turner with the May Sabre Star Award.

B.2 Community Education - Archery Report:
• Jen Traver, director of Community Education, and Bob Brezinka, head coach of Sabres Archery, highlighted the accomplishments of this season’s Sabres Archery Team.

B.3 School Board Student Representative Report:
• High School Students and Student Board Representatives Emily Schlangen and Bennett Prose reported on the exciting things happening around the district.
• Student Representative Prose was recognized for his dedicated service on the board. The board extended best wishes to him as he graduates and prepares to begin college in the fall.

B.4 Superintendent Report:
• NAIPAC held its graduation ceremony honoring Native American students.
• The district’s graduation rate for the Class of 2024 was reported at 97.1 percent.
• The district launched its new website with updates and enhancements continuing.

B.5 District Finance Report:
• Director of Business Joe Prom presented the district’s finance report.

B.6 School Board Committee Reports:
• Community Education Advisory: Flag football hosted its first-ever event in Sartell. Summer recreation participation has increased compared to last year.
• Legislative Network & SAFF: The House is considering two different bills to help fund school worker unemployment insurance.
• Minnesota State High School League: MSHSL is working to secure loss insurance coverage for ninth-grade students. Currently, Minnesota is the only state that does not provide this coverage at the ninth-grade level.
• Negotiations: The first negotiations meeting was held for the SEA bargaining unit.
• Facilities: Several maintenance projects are scheduled to take place across all district buildings during the summer. The HVAC project at Riverview has a planned construction date

for the summer of 2026.
• Sartell Senior Connection: “Guess Who’s Going Out to Dinner” will take place at Jordie’s in Bowlus on July 10. The Tunes and Trucks event is scheduled for June 10. Their membership meeting and ice cream social will be held on Aug. 12.

C. ACTION ITEMS

C.1 A motion was made by Larson and seconded by Moehrle to APPROVE THE RESOLUTION ACCEPTING DONATIONS. The donations were read aloud by Thielen. All in favor. Motion carried.

Donations: LeSauk Lions Club, Sartell High School, \$500, DECA; Sartell Sabre Dance Team Booster Club, Sartell High School, \$2,652.81, coach buses for dance; Sartell-St. Stephen Pre K-5 PTO, Pine Meadow Primary School, \$319.68, PMPS Bingo Night.
MJS Services Inc., Sartell High School, \$50, Unified Club track and field event; Anderson Tax Service, Sartell High School, \$100, Unified Club track and field event; Craig & Heidi Hiltner, Sartell High School, \$100, Unified Club track and field event; American Sports Outfitters, Sartell High School, \$100, Unified Club track and field event; Pleasureland, Sartell High School, \$100, Unified Club track and field event; Dentistry for Children, Sartell High School, \$100, Unified Club track and field event; Blue Line Sports Bar & Grill, Sartell High School, \$100, Unified Club track and field event; Magnifi Financial, Sartell High School, \$100, Unified Club track and field event; Gallus Construction, Sartell High School, \$100, Unified Club track and field event; Summer and Jeffrey Bilben, Sartell High School, \$100, Unified Club track and field event; Nicole and Seth Lembeck, Sartell High School, \$100, Unified Club track and field event; St. Cloud Orthopedic Associates, Sartell High School, \$100, Unified Club track and field event; Gate City Bank, Sartell High School, \$100, Unified Club track and field event; Lynee Jacobucci, Sartell High School, \$100, Unified Club track and field event; St. Cloud Area Family YMCA, Sartell High School, \$100, Unified Club track and field event; Hiltner Co., Sartell High School, \$50, Unified Club track and field event; Murphy-Lemmer Inc., Sartell High School, \$100, Unified Club track and field event;. Nelson Sanitation & Rental, Community Education, \$350, summer programs; McDowall Custom Embroidery, Community Education, \$99, boys’ volleyball; Lowell & Marilyn Levine, Community Education, \$50, boys’ volleyball; Various parents, Community Education,

\$83, Community Ed programs; Sartell Playmaker Association, Sartell High School, \$11,954.86, boys’ hockey transportation/video program; Bernick’s of St. Cloud, Community Education, \$150, summer recreation sponsorship; Tina Perry, Riverview Intermediate School, antique wooden school desks: value: \$150, General supplies; Adam and Tiffany Heathcote, Sartell High School, \$500, golf simulator project; Sabres All-Sport Booster Club, Sartell High School, \$1,198.84, Nordic ski coach bus; Full Circle Water, Sartell High School, steel material: value \$4,028.40, technology education; Maxine Fasen and Gary Fasen Memorial Art Scholarship Fund, Sartell High School, \$2,000, scholarship; Sartell-St. Stephen Education Foundation of Central Minnesota Community Foundation, Sartell High School, \$2,400, David and Alice DeZurik Scholarship; Mark Brossoit Scholarship Fund of Central Minnesota Community Foundation, Sartell High School, \$1,000, scholarship.

C.2 A motion was made by Smith and seconded by Larson to APPROVE THE RESOLUTION FOR EXTENSION OF PROBATIONARY PERIOD. All in favor. Motion carried.

C.3 A motion was made by Smith and seconded by Moehrle to APPROVE THE MINNESOTA STATE HIGH SCHOOL LEAGUE ANNUAL MEMBERSHIP. All in favor. Motion carried.

D. DISCUSSION

D.1 Second reading of Policies 417, 425 & 505

D.2 The 3 Takeaways will include:
• Community Education-Sabres Archery report
• Celebration of the student school board representative
• Committee reports

E. ADJOURNMENT

A motion to ADJOURN THE MEETING at 7:44 p.m. was made by Smith and seconded by Larson. All in favor. Motion carried.

F. UPCOMING DATES

- Communications & Technology Committee – 4 p.m. Tuesday, May 27
- Finance & Personnel Committee – 7:30 a.m. Wednesday, June 4
- Policy Committee – 5 p.m. Thursday, June 5
- Board Work Session – 6 p.m. Thursday, June 5
- Regular School Board Meeting – 6 p.m. Monday, June 16

/s/ Emily Larson, clerk

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